

Meeting of the Trust Board on
Thursday 24 April 2014, 1.00 pm

Venue: Underwood Suite, Leicester Tigers

public meeting

Item No.	Timings	Item	Paper Ref	Discussion to be led by
1	1.00 pm	Apologies for absence: and welcome		David Chiddick
2		Declarations of interest in respect of items on the agenda		
3		Minutes of the previous meeting, 27 March 2014	A	David Chiddick
4		Matters arising actions	B	David Chiddick
5		Chairman's Report	oral	David Chiddick
6		Chief Executive's environmental scan	C	Pete Miller
7		Integrated Quality and Performance Report	D	Pete Cross
		Quality assurance		
8	1.30	Highlight report from the Quality Assurance Committee, 18 April 2014	E	Vinny Logan
9		Quality Monitoring Report - Serious Incidents (SIs) February 2014	F	Adrian Childs
10		Patient Experience Report	G	Adrian Childs
11		Clwyd-Hart Report - A Review of the NHS Hospitals Complaints System Putting Patients Back in the Picture and Quarter 4 Complaint report	H	Adrian Childs
12		Quality Improvement Programme Board – overview report	I	Adrian Childs
13		Regulated activities update; CQC Inspection Report for HMP Gartree	J	Adrian Childs
		Finance and performance		
14	2.10	Highlight report from the Finance and Performance Committee, 15 April 2014	K	Cathy Ellis

15		Summary financial report	L	Pete Cross
16		Annual Business plan update 2013/14, quarter 4 (summary)	M	Dominic Hardisty
		Well governed		
17	2.30	Codes of Conduct and Accountability	N	Frank Lusk
18		Research and Development: Performance Update	O	Satheesh Kumar
		Items for receipt		
19		Information Pack (circulated to Board members only) containing: <ul style="list-style-type: none"> • Documents signed under seal • Annual Business plan review 2013/14, quarter 4 (detail) • Standard Operating Model (SOM) monthly return • Board Statement on SOM 		David Chiddick
20		Any other urgent business		David Chiddick
21	2.45 pm	Date of next meeting: The next public Trust Board meeting will be held on Thursday 29 May 2014 at 1.00 pm, at Trust Headquarters, Lakeside House		David Chiddick

Shadow Council of Governors (public) meeting
PART 1
Venue: Underwood Suite, Leicester Tigers

Item No.	Timings	Item	Paper Ref	Discussion to be led by
22	3.15 pm	Apologies for absence: and welcome		David Chiddick
23		Minutes of the previous meetings: <ul style="list-style-type: none"> • Shadow Council of Governors' meeting – 30 January 2014 • Steering Group – 13 March 2014 (<i>for information</i>) • Action notes from the Shadow Council of Governors' Membership and Engagement Group – 4 March 2014 (<i>for information</i>) • Verbal update from governor members of; Audit & Assurance Committee Charitable Funds Committee 	G/A G/B G/C	David Chiddick
24		Matters arising	G/D	David Chiddick
25		Trust performance (<i>questions for the Board Non-Executive Directors in their role of oversight of the delivery of the Trust's patient care</i>)		David Chiddick
	4.15	Part 1 finish		

Shadow Council of Governors (public) meeting
PART 2

Item No.	Timings	Item	Paper Ref	Discussion to be led by
26	4.30 pm	Chair of Membership and Engagement Group		David Chiddick
27	4.35	Mental Health legislation and patients' rights	G/E	Satheesh Kumar
28	4.55	Estates Strategy	G/F	Pete Cross
		Items for information:		
29	5.20	Updates on: <ul style="list-style-type: none"> • 2 year business plan 2014/15 – 2015/16 • Clinical Strategy • Co-ordinated Community Health Services 	verbal	Dominic Hardisty Satheesh Kumar Jude Smith

30		Items pre-submitted to Chair		David Chiddick
31		Date of next meeting: Thursday 31 July 2014, starting with the public Trust Board meeting at 1.00 pm		
32	6.00 pm	Finish		