

Leicestershire Partnership

NHS Trust

Public Meeting of the Trust Board 9.30 am Thursday 24 March 2016

Venue: **Guthlaxton Committee Room at County Hall, Glenfield**

public meeting				
Item No.	Timings	Item	Paper Ref	Discussion to be led by
1	9.30 am	Apologies for absence: Rachel Bilsborough and welcome		Cathy Ellis
2		Patient voice film		Adrian Childs
3	9.45	Declarations of interest in respect of items on the agenda		
4		Minutes of the previous meeting, 25 February 2016	A	Cathy Ellis
5		Matters arising actions	B	Cathy Ellis
6		Chairman's Report	Oral	Cathy Ellis
7		Chief Executive's environmental scan	C	Pete Miller
Strategy				
8	10.00	Better Care Together (BCT) • Update for Partner Boards	D	Pete Miller
Performance and Assurance Reports				
Highlight reports from board committees: (those highlighted have been reviewed at one or more of the board committees)				
9	10.05	Quality Assurance Committee highlight report, 15 March 2016	E	Liz Rowbotham
10	10.10	• Quality Monitoring Report - Serious Incidents (SIs) – monthly report	F	Adrian Childs
11	10.15	• Revalidation for Nurses and Midwives – six month update on progress	G	Adrian Childs
12	10.20	Finance and Performance Committee highlight report, 15 March 2016	H	Cathy Ellis
13	10.25	• Finance monthly report	I	Pete Cross
14	10.35	Integrated Quality and Performance monthly report	J	Adrian Childs

15	10.45	Audit and Assurance Committee highlight report, 3 March 2016	K	Chris Burns
16	10.50	Auditor Panel highlight report and Audit and Assurance Committee revised terms of reference	L	Liz Rowbotham
17	10.55	Charitable Funds Committee highlight report, 1 March 2016	M	Cathy Ellis
	11.00	Break		
18	11.05	Strategic Workforce Group highlight report, 17 March 2016	N To follow	Pete Miller
19	11.10	Mental Health Act Quarterly report	O	Satheesh Kumar
Compliance Reports				
20	11.20	Safer staffing – monthly report	P	Adrian Childs
21	11.30	Care Quality Commission action plan update	Q	Adrian Childs
22	11.35	Her Majesty's Prison Leicester - HM Chief Inspector of Prisons /Care Quality Commission joint inspection	R	Teresa Smith
23	11.45	Codes of Conduct and Accountability	S	Frank Lusk
24	11.50	Review and update of Standing Orders, Standing Financial Instructions and Scheme of Reservation & Delegation	T	Pete Cross
25	11.55	Summary Corporate Risk Register/Board Assurance Framework/Top 5 risks Does the Board want to amend the Risk Register in the light of the Board Meeting today?	U	Cathy Ellis
26		Information Pack (circulated to Board members only) containing: <ul style="list-style-type: none"> • Report of HM Chief Inspector of Prisons /Care Quality Commission joint inspection into HM Prison Leicester • Paper S to Quality Assurance Committee 15/03/2016 - LPT Suicide Prevention Strategy Implementation Plan Update 		Cathy Ellis
27		Any other urgent business		Cathy Ellis
28		Public questions on agenda items		Cathy Ellis
29	12.15	Date of next meeting: The next public Trust Board meeting will be held on Thursday 28 April 2016 at 9.30 am in the Guthlaxton Committee Room at County Hall, Glenfield		Cathy Ellis

**Confidential meeting of the Trust Board on
Thursday 24 March 2016**

Venue: Guthlaxton Committee Room at County Hall, Glenfield

confidential agenda

It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Item No.	Timings	Item	Paper Ref	Discussion to be led by
30	12.45	Apologies for absence: Rachel Bilsborough		Cathy Ellis
31		Staff voice		Alan Duffell
32	1.05	Declarations of interest in respect of items on the agenda		Cathy Ellis
33		Confidential minutes of the previous meeting, Thursday 25 February 2016	AA	Cathy Ellis
34		Matters arising actions	BB	Cathy Ellis
35		Chief Executive's Report	oral	Pete Miller
		Strategy		
36	1.20	Report on the Transition Arrangements to manage transfer of Facilities Management Services	CC	Pete Cross
37	1.30	Child and Adolescent Mental Health Service (CAMHS) inpatient re-provision	DD	Helen Thompson
38	1.40	Five Year Plan 2016/17 to 2020/21	EE To follow	Pete Cross
39	1.50	Annual financial plan 2016/17	FF To follow	Pete Cross
40	2.00	Workforce Plan 2016 to 2021	GG	Alan Duffell
		Quality		
41	2.10	Service presentation Healthy Child tender Mark Roberts (Head of Communities and Youth Services) will be in attendance for this item	Presenta- tion	Helen Thompson

		Finance and performance		
42	2.20	Confidential addendum to the public Finance Report	HH	Pete Cross
		Well governed		
43	2.35	Reportable issues log	II	Adrian Childs
44	2.40	Draft Annual Governance Statement	JJ	Pete Miller
		Items for information		
45		Information for Board members only: Confirmed minutes available to Board members on request (matters have previously been highlighted in the Chairs' reports): <ul style="list-style-type: none"> • Quality Assurance Committee • Finance and Performance Committee • Audit and Assurance Committee • Charitable Funds Committee • Strategic Workforce Group 		Cathy Ellis
46		Review of the performance and effectiveness of the meeting		Cathy Ellis
47	2.45	Any other urgent confidential business		Cathy Ellis