



Leicestershire Partnership

NHS Trust

Public Meeting of the Trust Board

9.30 am Thursday 25 January 2018

Venue: Sparkenhoe Committee Room, County Hall

public meeting

Item No.	Timings	Item	Paper Ref	Discussion to be led by
1	9.30 am	Apologies for absence: Dr Claire Gibson (Non Executive Director) and welcome: <ul style="list-style-type: none"> • Shamsheer Chohan, NHSI Next Director Scheme • Girish Kunigiri, Chief Medical Information Officer • Pauline Lewitt, Freedom to Speak up Guardian • Daniel Collard, Service Manager for Temporary Staffing and BME lead Advocate for LPT • Clare Nagle, Programme Lead for Transforming Care LLR 		Cathy Ellis
2		Patient voice – experience of the Agnes Unit		Adrian Childs
3		Declarations of interest in respect of items on the agenda		
4		Minutes of the previous meeting, 30 November 2017 <i>Nb this will have been circulated before to board members but for transparency are included here</i>	A	Cathy Ellis
5		Matters arising actions	B	Cathy Ellis
6		Chairman's Report	C	Cathy Ellis
7		Chief Executive's environmental scan	D	Pete Miller
Strategy				
8	10.00	Better Care Together (BCT), Sustainability and Transformation Partnership (STP) status, and System Leadership Team (SLT) updates	oral	Pete Miller
9	10.10	STP Workstream update – Learning Disabilities Transforming care	Presenta-tion	Helen Thompson

		In attendance: Clare Nagle, Programme Lead for Transforming Care LLR		
Performance and Assurance Reports				
	Highlight reports (taken as read) from board committees: (those highlighted have been reviewed at one or more of the board committees)			
10	10.40	Quality Assurance Committee highlight reports, 12 December 2017 and 16 January 2018	Ei and Eii	Liz Rowbotham
11	10.50	Finance and Performance Committee highlight report, 12 December 2017 and 16 January 2018	Fi and Fii	Ruth Marchington
12	10.55	<ul style="list-style-type: none"> Finance Report 	G	Sharon Murphy
13	11.05	<ul style="list-style-type: none"> Strategic Programme Progress Report (Quarter 3) 	H	Sharon Murphy
	11.10	Break		
14	11.20	Integrated Quality and Performance monthly report	I	Adrian Childs
15	11.30	Strategic Workforce Group highlight report, 24 January 2018	J Tabled	Pete Miller
16	11.35	<ul style="list-style-type: none"> Staff experience update 	K	Sarah Willis
17	11.40	Audit and Assurance Committee highlight report, 1 December 2017	L	Darren Hickman
18	11.45	Charitable Funds Committee highlight report, 5 December 2017	M	Cathy Ellis
19	11.50	Mental Health Act Assurance Committee highlight report, 14 December 2017	N	Faisal Hussain
Quality Compliance Reports				
20	11.55	Staffing capacity and capability 6 monthly report (NQB requirement)	O	Adrian Childs
21	12.05	Safer staffing – monthly report	P	Adrian Childs
22	12.15	Care Quality Commission report	oral	Adrian Childs
23	12.25	Freedom to Speak Up Guardian 6 monthly report In attendance: Pauline Lewitt, Freedom to Speak up Guardian	Q	Pete Miller
Governance and Risk				
24	12.30	Performance Management and Accountability Framework	R	Pete Miller
25	12.35	Board Assurance and Escalation Framework	S	Adrian Childs
26	12.40	Summary Corporate Risk Register/Board Assurance Framework/Top 5 risks	T	Pete Miller
		Quarterly Risk Appetite Statement	oral	Adrian Childs

27		Information Pack (circulated to Board members only) containing: <ul style="list-style-type: none"> • System Leadership Team minutes • Documents signed under seal, Quarter 3 • Health and Care Integration stakeholder bulletin (December 2017) • Paper D from QAC - overview of the systems of assurance for the CQC Action Plan 	Cathy Ellis
28		Any other urgent business	Cathy Ellis
29		Public questions on agenda items	Cathy Ellis
30	12.45	Date of next meeting: The next public Trust Board meeting will be held on Thursday 22 February 2018 at 9.30 am – Guthlaxton Committee Room, County Hall	Cathy Ellis
It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.			

Signing of the national tobacco control pledge

**Confidential meeting of the Trust Board on
Thursday 25 January 2018
Venue: Sparkenhoe Committee Room, County Hall**

confidential agenda

Item No.	Timings	Item	Paper Ref	Discussion to be led by
31	1.15 30 mins	Staff voice – Learning Disability community staff		Sarah Willis
32		Apologies for absence:		Cathy Ellis
33		Declarations of interest in respect of items on the agenda		Cathy Ellis
34		Confidential minutes of the meeting, 30 November 2017	AA	Cathy Ellis
35		Board Development minutes of the meeting, 21 December 2017	BB	
36		Matters arising actions	CC	Cathy Ellis
37		Chief Executive's Report	oral	Pete Miller
		Board development		
38	2.00	Service presentation – Asset Based Community Development In attendance: Rob Melling, Head of Community Development	Presenta- tion	Helen Thompson
		Strategy		
39	2.30	Outline Business Case for Electronic Patient Records In attendance: <ul style="list-style-type: none"> • David Bell, Associate Director of Strategic Planning • Dr Girish Kunigiri, Chief Medical Information Office • Ian Wakeford, Head of Leicestershire HIS • Dr N Gajabasia, Inpatient Consultant Willows • Joanne Harris, CPN Adult and LD services • Iffat Ali, CPN MSHOP 	DD	Satheesh Kumar
	2.50	Break		
40	3.00	UHL paper on estates <i>For discussion and to agree next steps (Circulated previously to board members – please let me know if you need another copy)</i>	EE	Pete Miller
41	3.15	Sustainability Transformation Plan, Better Care Together and System Leadership Team briefing – Final Draft Better Care Together System Plan	FF	Pete Miller

Finance and performance				
42	3.35	Confidential Finance Report	GG	Sharon Murphy
43	3.45	LLR Alternative Contract Model proposal In attendance: Spencer Gay, Chief Finance Officer, West Leicestershire Clinical Commissioning Group, and Niki Bridge, Director of Finance LLR STP	HH To follow	Sharon Murphy
Quality				
44	3.55	Reportable issues log <ul style="list-style-type: none"> Level 2 SI investigation report 201378 	II JJ	Adrian Childs
Well governed				
45		Highlight report from the Remuneration Committee, 30 November 2017	KK	Ruth Marchington
Items for information				
46		Information pack: <ul style="list-style-type: none"> Confidential System Leadership Team minutes <p>Confirmed minutes available to Board members on request (matters have previously been highlighted in the Chairs' reports):</p> <ul style="list-style-type: none"> Quality Assurance Committee Finance and Performance Committee Audit and Assurance Committee Charitable Funds Committee Strategic Workforce Group Mental Health Act Assurance Committee 		Cathy Ellis
47	4.15	Any other urgent confidential business		Cathy Ellis