

The theme of today's board is Community Health Services (CHS)



Leicestershire Partnership NHS Trust

Public Meeting of the Trust Board
9.30 am Thursday 29 November 2018
Venue: Framland Committee Room, County Hall

public meeting				
Item No.	Timings	Item	Paper Ref	Discussion to be led by
1	9.30 am	Apologies for absence: Dr Sue Elcock and welcome: Dr Saquib Muhammad (on behalf of Dr Elcock) Anne Scott (Deputy Chief Nurse) Sam Kirkland (Head of Data Privacy/Data Protection Officer) Samantha Hand (Quality Lead, Clinical Quality Team, West Leicestershire CCG) District Nurse students: Aleka Howlett, Priya Gopal, Kate Garfield, Emily Carswell and Emma Jackson		Cathy Ellis
2		Patient voice – CHS		Adrian Childs
3	9.40	Declarations of interest in respect of items on the agenda		
4		Minutes of the previous meeting, 25 October 2018	A	Cathy Ellis
5		Matters arising actions	B	Cathy Ellis
6		Chair's Report	C	Cathy Ellis
7		Chief Executive's environmental scan	D	Pete Miller
Strategy				
8	10.00	Better Care Together (BCT), Sustainability and Transformation Partnership (STP) status, and System Leadership Team (SLT) update	Oral	Pete Miller
9	10.10	STP Workstream update – overview of Integrated Community Board (previously referred to as Home First Programme Board and Integrated Locality Team Programme Board)	Oral	Rachel Bilsborough
Performance and Assurance Reports				
Highlight reports (taken as read) from board committees:				

(those highlighted have been reviewed at one or more of the board committees)				
10	10.20	Quality Assurance Committee highlight report, 20 November 2018 (including Care Quality Commission inspection update – action plan in board info pack)	E	Liz Rowbotham
11	10.30	Patient and Carer Experience and Involvement (including Complaints) quarterly report	F	Adrian Childs
12	10.35	Mortality Data for quarter 1 2018/19	G	Saqib Muhammad
13	10.40	Learning from Serious Incident, quarter 2 report	H	Adrian Childs
14		Trust Positive and Safe and Seclusion Report Quarter 2 (July – September) 2018	I	Adrian Childs
	10.50 10 mins	Break		
15	11.00	Finance and Performance Committee highlight report, 20 November 2018	J	Geoff Rowbotham
16	11.05	• Finance Report	K	Dani Cecchini
17	11.10	Integrated Quality & Performance monthly report and waiting times compliance tables	L	Adrian Childs
18	11.20	Strategic Workforce Group highlight report, 21 November 2018	M	Pete Miller
Quality Compliance Reports				
19	11.25	Safer staffing – monthly report	N	Adrian Childs
20	11.35	Guardian of Safe Working Hours (Junior Doctors contract) Quarterly report	O	Saqib Muhammad
21	11.40	Suicide prevention plan	P	Saqib Muhammad
Governance and Risk				
22	11.50	Summary Corporate Risk Register/Board Assurance Framework/Top 5 risks	Q	Pete Miller
23	12.00	Risk Management Strategy <i>*Track change version in board info pack</i>	R	Adrian Childs
24		Information Pack (circulated to Board members only) containing: <ul style="list-style-type: none"> • Care Quality Commission actions • Risk Management Strategy (track change version of Paper R*) • New design Integrated Quality and Performance Report • Senior Leadership Team confirmed minutes for August and October 2018 		Cathy Ellis
25		Any other urgent business		Cathy Ellis
26		Public questions on agenda items		Cathy Ellis
27	12.10	Date of next meeting:		Cathy Ellis

		The next public Trust Board meeting will be held on Thursday 31 January 2019 at 9.30 am, County Hall		
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It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

**Confidential meeting of the Trust Board on
Thursday 29 November 2018
Venue: Framland Committee Room, County Hall**

confidential agenda

Item No.	Timings	Item	Paper Ref	Discussion to be led by
28	12.45 30 mins	Staff voice – CHS inpatient		Sarah Willis
29		Apologies for absence: Dr Sue Elcock Welcome: Dr Saquib Muhammad (on behalf of Dr Elcock)		Cathy Ellis
30		Declarations of interest in respect of items on the agenda		Cathy Ellis
31		Confidential minutes of 25 October 2018	AA	Cathy Ellis
32		Matters arising actions	BB	Cathy Ellis
33		Chief Executive's Report <ul style="list-style-type: none"> • Early feedback on CQC core services review 	oral	Pete Miller
Board development				
34	1.30	Service presentation – CHS transformation progress	Presenta-tion	Rachel Bilsborough
35	2.00	Well-led 5 themes update (free discussion)	CC	Pete Miller
	2.30	Break		
Strategy				
36	2.40	2019/20 planning round	Presenta-tion	Dani Cecchini
37	2.55	Sustainability Transformation Plan, Better Care Together and System Leadership Team briefing <ul style="list-style-type: none"> • Progress on Community Services Redesign In attendance: Tamsin Hooton (Director of Urgent & Emergency Care, WL CCG)	Presenta-tion	Pete Miller Rachel Bilsborough
38	3.25	CAMHS inpatient unit and Single Electronic Patient Record – contract sign off arrangements	DD	Dani Cecchini
Finance and performance				
39	3.40 5 mins	Confidential Finance Report	EE	Dani Cecchini

40	3.45 10 mins	Update on Payroll contract	FF	Sarah Willis
		Quality		
41	3.55	Reportable issues log • Level 2 SI investigation report(s) (<i>none this month</i>)	GG	Adrian Childs
		Well governed		
42		Remuneration Committee highlight report, 25 October 2018	HH	Liz Rowbotham
		Items for information		
43		Information pack: • Senior Leadership Team confirmed minutes for August and October 2018 Confirmed minutes available to Board members on request (matters have previously been highlighted in the Chairs' reports): • Quality Assurance Committee • Finance and Performance Committee • Audit and Assurance Committee • Charitable Funds Committee • Strategic Workforce Group • Mental Health Act Assurance Committee		Cathy Ellis
44	4.00	Any other urgent confidential business		Cathy Ellis