

Agency Staff Arrangements

Request

Could you please provide either by return email or post, all information pertaining to:

- o Trust spend (known and estimated) on Medical Locums
- o Trust total spend (known and estimated) on agency workers
- o Details of any Trust e-rostering software under licence used to manage agency or substantive workers
- o Confirmation of which categories of spend the Trust has a staff bank for
- o Confirmation of whether the Trust has any managed service or master vendor arrangement in any category of agency worker spend and particularly with regards to medical locums
- o Full details of the commercial arrangement including any gainshare, direct payments or other payments and / or the current and planned operational model(s) in any category of agency worker spend and particularly with regards to medical locums
- o Details of what procurement basis, i.e. the methodology or justification used to procure and appoint such a third party to a managed service or master vendor position in accordance with the Public Contract Regulations 2006
- o The defined objective(s) from the revised procurement strategy where such a master vendor or managed service has been put in place
- o Confirmation of which medical locum suppliers are your tier one and tier two suppliers

Please include copies of material which you hold in the form of paper and electronic records including all emails.

Our Response

REQUEST:

1. Trust spend (known and estimated) on Medical Locums

The reported Medical locums/medical agency spend is £609,000 for the period 1st April to 31st Oct 2011.

2. Trust total spend (known and estimated) on agency workers

Total Trust spend on all agency/locum staff excluding Medical is £2,032,000 for the period 1st April 2011 to 31st Oct 2011.

The estimated total agency/locum spend for the year is £4,010,000, as reported to the SHA (this forecast covers 1 + 2 above). We do not routinely split this forecast down into medical/non-medical. However, in an effort to be helpful, based on current spend to date it would be reasonable to estimate the medical spend for the year of £1,000,000, with the £3,010,000 balance being all other agency.

3. Details of any Trust e-rostering software under licence used to manage agency or substantive workers

Allocate Software in 2010 for a 3 year period to manage e-rostering for all junior doctors.
Allocate Software licence purchased in 2011 for 5 year period to roster 2000 nursing staff.
Existing contract to manage bank staff via BSMS software runs concurrently.

4. Confirmation of which categories of spend the Trust has a staff bank for
The Trust has a staff bank for Nursing and one for Admin & Clerical staff.

5. Confirmation of whether the Trust has any managed service or master vendor arrangement in any category of agency worker spend and particularly with regards to medical locums
We do not have a master vendor arrangement. We have a tiered contract arrangement.

6. Full details of the commercial arrangement including any gainshare, direct payments or other payments and / or the current and planned operational model(s) in any category of agency worker spend and particularly with regards to medical locums
None.

7. Details of what procurement basis, i.e. the methodology or justification used to procure and appoint such a third party to a managed service or master vendor position in accordance with the Public Contract Regulations 2006
Agency staff was procured through the Re:Source Nottm Procurement Hub framework via Buying Solutions - this is now managed direct with GPS (Gov Procurement Service - Buying Solutions). A new tender / 'mini competition' will take place 2012.

8. The defined objective(s) from the revised procurement strategy where such a master vendor or managed service has been put in place
Not applicable. Please see Q5.

9. Confirmation of which medical locum suppliers are your tier one and tier two suppliers
Tier 1 Agency is Athona.

Please include copies of material which you hold in the form of paper and electronic records including all emails.

Unfortunately, we are unable to respond to this part of your request, as it is too general and open-ended for us to be able to locate and retrieve the information. However, I trust our responses to Question 1 to 9 will enable you to clarify your request to be more specific.