

## Information Request Administrator Pay Band and Job Description

### Request and Response

I would like to request a copy of your job description for the post of 'Access to Health Records Administrator' and the 'Pay Band' too please. This post may have a slightly different title as all Trusts are not identical.

**OUR RESPONSE:** The Trust's current Pay Band for Information Requests Administrator's is Agenda for Change Band 3. Please find the job description attached.