

Role	Ward Assistant
Purpose	To support ward staff in providing care for patients
Base	St Mary's Hospital Melton Mowbray, Dalgliesh Ward
Hours	2-3 hours a week (for at least 6 months)
Reports to	Ward Manager
Benefits of this volunteer activity	<ul style="list-style-type: none"> • Supports patients to develop their health, well-being and recovery. • Opportunity to gain experience as well as new skills and knowledge. • Opportunity to spend time doing something you can feel proud of. • Improve your confidence. • Opportunity to meet new people. • References will be given to volunteers about their time in their placement.
Key tasks	<p>Tasks may include the following:</p> <ul style="list-style-type: none"> • Filling up water jugs and giving to the patients, taking the tea trolley round to the patients • Assisting with patient's lunches, help with cutting up food and clearing away • Conversing and sitting with the patients • Taking part in activities with patients, such as jigsaws, games and reading to the patients
Exclusions	<p>Volunteers are not expected to be involved in any of the following:</p> <ul style="list-style-type: none"> • Moving and handling of patients • Patients personal care
Person Specification and Requirements	<ul style="list-style-type: none"> • Good communication skills • Able to follow instructions • Friendly and personable • Punctual and reliable • Able to work independently and as part of a team • Comfortable working in a fast-paced environment • Understanding of need for confidentiality • Commitment to uphold trust core values and NHS policies

<p>Training and Support Needs</p>	<ul style="list-style-type: none"> • Information Governance • Health and Safety • Infection Prevention and Control • Use of Personal Protective Equipment (PPE) (if required for the role) • Confidentiality • Safeguarding • Equality and Diversity • Local trust induction and orientation • Any other mandatory training as specific by the trust <p>A standard/enhanced DBS is required for this role. This is processed free of charge for volunteers.</p>
<p>COVID-19 Guidance</p>	<ul style="list-style-type: none"> • In line with government advice volunteers must: <ul style="list-style-type: none"> ○ Be healthy, fit and well ○ Not be pregnant; ○ Not fall into one of the population groups that are considered to be more vulnerable to COVID-19 (list here) • All volunteers must be aware of the need to stop volunteering should they feel unwell and to follow the latest government and NHS advice for the public especially regarding COVID-19 symptoms.