


**Public Meeting of the Trust Board**

**9.30 am Tuesday 1 October 2019**

**Venue: Sparkenhoe Committee Room, County Hall**

<b>public meeting</b>					
<b>Item No.</b>	<b>Timings</b>	<b>Item</b>	<b>Purpose</b>	<b>Paper Ref</b>	<b>Discussion to be led by</b>
1	<b>9.30</b>	Apologies for absence: Faisal Hussain; Sue Elcock and welcome: Gordon King; Michele Morton; Suraiya Hassan			Cathy Ellis
2	10 mins	Patient voice film	Quality Improvement		Anne-Maria Newham
3	9.40	Declarations of interest in respect of items on the agenda			
4		Minutes of the previous meeting, 30 July 2019	Assurance	A	Cathy Ellis
5		Matters arising actions	Assurance	B	Cathy Ellis
6		Chairman's Report Board Meeting Dates 2020 Non Executive Directors' Portfolios	Information	Ci Cii Ciii	Cathy Ellis
7		Chief Executive's environmental scan	Information and Assurance	Di Dii	Angela Hillery
		<b>Governance and Risk</b>			
8	9.50 20 mins	Corporate Risk Register and Board Assurance Framework Risk Management Policy	Assurance	Ei Eii	Angela Hillery
9	10.10 10 mins	Brexit Briefing	Assurance	Fi Fii	Dani Cecchini
10	10.20 5 mins	External Governance Reviews	Assurance	G	Angela Hillery
11	10.25 5 mins	Corporate governance renewal	Assurance and Approval	H	Angela Hillery
<b>Total for section = 60 minutes</b>					

		<b>Strategy and System Working</b>			
12	10.30 5 mins	Better Care Together (BCT), Sustainability and Transformation Partnership (STP) status, and System Leadership Team (SLT) update	Information	I	Angela Hillery
Total for section = 5 minutes					
		<b>Quality Improvement and Compliance</b>			
13	10.35 10 mins	Quality Assurance Committee highlight reports August and September	Assurance	Ji Jii	Liz Rowbotham
14	10.45 10 mins	Waiting Lists	Performance	K	Anne-Maria Newham
15	10.55 10 mins	Director of Nursing's Report including AHP report	Assurance	L	Anne-Maria Newham
16	11.05 10 mins	Care Quality Commission (CQC) progress Action Plan	Assurance	M	Anne-Maria Newham
17	11.15 10 mins	Break			
18	11.25 10 mins	Mortality Surveillance Quarterly reports	Assurance	Ni Nii	Anne-Maria Newham
19	11.35 10 mins	Serious Incidents Quarterly report	Assurance	O	Anne-Maria Newham
20	11.45 10 mins	Annual Complaints Report	Assurance and Information	P	Anne-Maria Newham
21	11.55 10 mins	Infection Prevention Visit NHSi	Assurance and Compliance	Q	Anne-Maria Newham
22	12.05 5 mins	Guardian of Safe Working Hours (Junior Doctors contract) Quarterly	Assurance and Compliance	R	Anne-Maria Newham
Total for section = 85 minutes (excluding break)					
		<b>Performance and Assurance</b>			
Highlight reports (taken as read) from board committees: (those highlighted have been reviewed at one or more of the board committees)					
23	12.10 5 mins	Joint Quality Assurance Committee and Finance and Performance Committee September	Assurance	S	Liz Rowbotham Geoff Rowbotham

24	12.15 10 mins	Finance and Performance Committee highlight report August and September	Assurance	Ti Tii	Geoff Rowbotham
25	12.25 10 mins	Finance monthly report – month 5	Performance	U	Dani Cecchini
26	12.35 10 mins	Integrated Quality and Performance monthly report	Performance	Vi Vii Viii	Dani Cecchini
27	12.45 5 mins	Charitable Funds highlight report (September)	Assurance	W	Cathy Ellis
28	12.50 5 mins	Strategic Workforce Group highlight report (September)	Assurance	X	Sarah Willis

Total for section = 45 minutes




29		Information Pack (circulated to Board members only) containing: <ul style="list-style-type: none"> <li>• Corporate Risk Register</li> <li>• CQC Action Plan Excerpt</li> <li>• STP SLT meetings confirmed minutes</li> <li>• SLT Business Update August September 2019</li> <li>• Annual Infection and Prevention Control report</li> <li>• Clinical Audit Annual Report</li> <li>• LLR System Plan</li> <li>• NHS Improvement Infection Prevention Visit Action Plan</li> </ul>	Information		Cathy Ellis
30		Any other urgent business			Cathy Ellis
31		Public questions on agenda items			Cathy Ellis
32	12.55	<b>Date of next meeting:</b> The next public Trust Board meeting will be held on 1 November 2019			Cathy Ellis

It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

**Confidential Trust Board Meeting  
1.30pm on Tuesday 1 October 2019  
Venue: Sparkenhoe Committee Room, County Hall**

## AGENDA

Item No.	Timings	Item	Purpose	Paper Ref	Discussion to be led by
1	1.30	Apologies for absence:  And welcome David Williams (NHFT)			Cathy Ellis
2		Declarations of interest in respect of items on the agenda			Cathy Ellis
3	1.30 60 mins	Our Future Our Way Big Reveal		Oral	Sarah Willis
4	2.30	Declarations of interest in respect of items on the agenda			Cathy Ellis
5	2.30 5 mins	Minutes of the previous confidential meeting, 30 July 2019	Assurance	AA	Cathy Ellis
6		Matters arising	Assurance	BB	Cathy Ellis
7	2.35 10 mins	Chief Executive's report	Assurance	Oral	Angela Hillery
<b>Total for section = 75 minutes</b>					
		<b>Governance and Risk</b>			
8	2.45 10 mins	Performance Management and Accountability Framework	Performance	Oral	Dani Cecchini
9	2.55 5 mins	Reportable issues log	Information	CC	Anne-Maria Newham
10	3.00 10 mins	Break			
<b>Total for section = 15 minutes (excluding break)</b>					
		<b>Strategy and System Working</b>			
11	3.10 10 mins	Sustainability Transformation Plan	Assurance/ Information	Oral	Angela Hillery
12	3.20 15 mins	Estates Strategy	Approval	DD	Dani Cecchini

13	3.35 15 mins	Mental Health Inpatients Strategic Outline Case	Approval	EE	Dani Cecchini
14	3.50 10 mins	Formation of an East Midlands Mental Health & Learning Disability Alliance	Approval	FF	Angela Hillery/ David Williams
<b>Total for section = 50 minutes</b>					
		<b>Quality Improvement and Compliance</b>			
15	4.00 5 mins	Interagency Safeguarding Review update and oversight report	Assurance and Information	GG	Anne-Maria Newham
16	4.05 5 mins	Safer Staffing August 2019	Assurance	HH	Anne-Maria Newham
<b>Total for section = 10 minutes</b>					
		<b>Performance and Assurance</b>			
17	4.10 5 mins	Financial Turnaround	Assurance	Slides	Dani Cecchini
<b>Total for section = 10 minutes</b>					
18	4.15	Confidential Board information pack: <ul style="list-style-type: none"> <li>Our Future Our Way Phase 1 Discover – Synthesis Report</li> </ul>			
19	4.15	Confirmed minutes available to Board members on request (matters have previously been highlighted in the Chairs' reports): <ul style="list-style-type: none"> <li>Quality Assurance Committee</li> <li>Finance and Performance Committee</li> <li>Audit and Assurance Committee</li> <li>Charitable Funds Committee</li> <li>Strategic Workforce Group</li> <li>Mental Health Act Assurance Committee</li> </ul>	Assurance		Cathy Ellis
		<b>Board development</b>			
20	4.15 40 mins	FYPC Service presentation – CAMHS community waits and Intensive Support team	Assurance	Slides	Helen Thompson
21	4.55 5 mins	Board development action tracker on priorities	Assurance	II	Cathy Ellis
22	5.00 5 mins	Any Other Business	Assurance	Oral	Cathy Ellis

23	5.05	Close			
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