

Ref No. SG8515

Date: 19 August 2019

REQUEST: I would like to see the risk registers from all inpatient mental health facilities under your Trust. As I understand it, the risk register can refer to the risk assessment for the ward/facility. It can also refer to the staffing level requirements.

The information I am looking for is: the staffing levels, ie the number of staff required per shift and the number of staff who were actually present for the shift.

However, I would prefer to have the entire document(s), particularly if this is quicker for you.

If not already included in the risk registers, then please could you find for me the staff requirements (i.e. how many staff should be on duty and which type of staff) for each shift, and the number and type of staff who were actually present on each shift.

By 'type of staff' I mean the role of each staff member: eg support worker, mental health nurse, etc.

The dates for which I would like the information are:

June, December 1990;

June, December 1995;

June, December 1998;

January, June, December 2000;

January, June, December 2003;

January, June, December 2005;

January, June, December 2007;

January, June, September, December 2010;

January, June, September, December 2013;

All of 2014-2019

OUR RESPONSE: To locate and retrieve the data in response to your other request, reference number FOI/1920/SG8515, would exceed the appropriate costs limit under S12 of the Freedom of Information Act, currently £450. As we are aggregating both requests the exemption also applies to this request. However, in an effort to be helpful, the Trust publishes a monthly safe staffing report on its website, the latest of which can be found at:

<https://www.leicspart.nhs.uk/Library/AllPublicTrustBoardPapersAtoVJuly19.pdf>

Please note: the safe staffing report includes a percentage fill rate rather than numbers per shift.