





Extraordinary General Meeting & Public Meeting of the Trust Board
9.00 am Wednesday 27th May 2020
Microsoft Teams Meeting
AGENDA

1) Covid-19 2) Quality and Safety 3) Health and Wellbeing of Staff 4) Risk
 5) Finance and Impacts on Performance 6) Statutory requirements

Extraordinary General Meeting			
Time		Item	Lead
9.00	1	Receive Auditor's Annual Governance Statement (KPMG Progress Report) (<i>Paper AAA</i>)	LB/AB
	2	2019/2020 review of Trust's Going Concern status (<i>Paper BBB</i>)	DC
	3	Accounting Policies (<i>Paper CCC</i>)	DC
	4	Receive Head of Internal Audit Opinion (<i>Paper DDD</i>)	TT/ JR
	5	Approve Letter of Representation – Finance (<i>Paper EEE</i>)	DC
	6	Approve Letter of Representation – Quality (<i>Paper FFF</i>)	AS
	7	Receive Trust's Annual Governance Statement 2019/2020 (<i>Paper GGG</i>)	AH
	8	Approve 2019/2020 Audited Financial Accounts (<i>Paper HHH</i>)	DC
	9	Approve 2019/2020 Annual Report (<i>Paper III</i>)	AH
	10	Approve 2019/2020 Annual Quality Account (<i>Paper JJJ</i>)	AS
	11	NHS Provider Licence Self Certification (<i>Paper KKK</i>)	CO
	12	Break	
Public Meeting			
		Item	Lead
10.00	1	Apologies for absence: Welcome to meeting:	Chair
10.05	2	Declarations of interest in respect of items on the agenda	Chair
	3	Minutes of the previous public meeting: 5 th May 2020 (<i>Paper A</i>)	Chair
	4	Matters arising (<i>Paper B</i>)	Chair
	5	Chairman's Report (<i>Paper C</i>)	Chair
	6	Chief Executive's Report (<i>Paper D</i>)	AH
Governance and Risk			
10.30	7	Organisational Risk Register and Covid-19 Risk (<i>Paper E</i>)	CO
Strategy and System Working – Covid-19			
10.45	8	Step Up To Great Priorities Progress Report (<i>Paper F</i>)	DW



11.00	9	Director of Nursing's Report including AHP report – Covid-19 (<i>Paper G</i>)	AS
 		Quality Improvement and Compliance	
11.10	10	Quality Assurance Committee Highlight report 19.05.20 (<i>Paper Hi</i>) & Joint QAC and FPC Highlight Report 17.03.20 (<i>Paper Hii</i>)	LR
11.20	11	Care Quality Commission (CQC) progress Report (Oral)	AS
11.30	12	Safer Staffing - Update Report (<i>Paper I</i>)	AS
11.40	13	Guardian of Safe Working Hours (Junior Doctors Contract) Quarter 4 Report (<i>Paper J</i>)	SE
11.45	14	Patient Safety Incident and SI Learning Report – (Covid-19 focus) (<i>Paper K</i>)	AS
11.50	15	Infection Prevention Control Report (including Response to NHSI/E IPC Guidance) (<i>Paper L</i>)	AS
12.00	16	Break	
 		Performance and Assurance	
12.10	17	Finance and Performance Committee Highlight Report 19.05.20 (<i>Paper M</i>)	GR
12.15	18	Finance monthly report – month 1 including Update on 20/21 (<i>Paper N</i>)	DC
12.25	19	Performance Report – Month 1 (<i>Paper O</i>)	DC
12.35	20	Audit and Assurance Committee Highlight Report 01.05.20 (<i>Paper P</i>)	DH
12.40	21	Charitable Funds Committee Highlight Report 10.03.20; 22.04.20 & 11.05.20 (<i>Paper Qi & Qii</i>)	Chair
12.45	22	Review of risk – any further risks as a result of board discussion?	Chair
	23	Any other urgent business	Chair
	24	Papers/updates not received in line with the work plan:	Chair
	25	Annual General Meeting – Agree date/mode	Chair
	26	Public questions on agenda items	Chair
12.45	27	Date of next public meeting: 7th July 2020 venue: Sparkenhoe Committee Room, County Hall/ MS Teams – TBC.	Chair

It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

Confidential Trust Board Meeting 1.15 pm on Wednesday 27th May 2020 Microsoft Teams Meeting - AGENDA

Confidential Meeting			
Timing		Item	Lead
1.15	1	Apologies for absence:	Chair
1.15	2	Declarations of interest in respect of items on the agenda	Chair
1.15	3	Minutes of the previous confidential meeting 3 rd March 2020 (<i>Paper AAi</i>) Minutes of the Confidential Board Development 7 th April 2020 (<i>Paper AAii</i>)	Chair
	4	Matters arising (Paper BB)	Chair
1.20	5	Chief Executive's report (Verbal)	AH
<div style="display: flex; align-items: center;"> <div style="text-align: center;"> <h3 style="margin: 0;">Governance</h3> </div> </div>			
1.40	6	Progress on Revised Governance Arrangements for Covid-19 (<i>Paper CC</i>)	CO
<div style="display: flex; align-items: center;"> <div style="text-align: center;"> <h3 style="margin: 0;">Strategy and System Working</h3> </div> </div>			
1.50	7	Strategic Transformation Programme (<i>Paper DD</i>)	DW
2.05	8	East Midlands Mental Health & Learning Disabilities Alliance Update (<i>Paper EE</i>)	DW
2.10	9	IMPACT Partnership Agreement (<i>Paper FF</i>)	DW
<div style="display: flex; align-items: center;"> <div style="text-align: center;"> <h3 style="margin: 0;">Quality Improvement and Compliance</h3> </div> </div>			
2.15	10	Safeguarding – Update Covid-19 Impact (<i>Paper GG</i>)	AS
2.20	11	Healios Contract Approval (<i>Paper HH</i>)	HT
<div style="display: flex; align-items: center;"> <div style="text-align: center;"> <h3 style="margin: 0;">Performance and Assurance</h3> </div> </div>			
2.25	12	Highlight Report Remuneration Committee - 3.3.20 & 7.4.20 (<i>Paper Ili & Ilii</i>)	RM
2.30	13	Review of risk – any further risks as a result of board discussion?	Chair
	14	Confirmed minutes from all committee meetings available to Board members on request.	Chair
	15	Any Other Business	Chair
	16	Papers/updates not received in line with the work plan:	Chair
2.30	16	Close	