







**Public Meeting of the Trust Board**  
**9.30 am Tuesday 1<sup>st</sup> September 2020**  
**Microsoft Teams**  
**AGENDA**

Public Meeting			
Time		Item	Lead
9.30	1	Apologies for absence and welcome to meeting: The Trust Board Members ( <i>Paper A</i> )	Chair
9.30	2	Equally Well Charter ( <i>Verbal</i> )	A Hillery
9.35	3	Patient voice film - LD	H Thompson
9.45	4	Staff voice - LD	H Thompson
10.05	5	Declarations of interest in respect of items on the agenda	Chair
	6	Minutes of the previous public meeting: 7 <sup>th</sup> July 2020 ( <i>Paper B</i> )	Chair
	7	Matters arising ( <i>Paper C</i> )	Chair
	8	Chairman's Report ( <i>Paper D</i> )	Chair
	9	Chief Executive's Report ( <i>Paper E</i> )	A Hillery
<b>Governance and Risk</b>			
			
10.25	10	Organisational Risk Register ( <i>Paper F</i> )	C Oakes
10.35	11	Trust Board Meeting Dates 2021 ( <i>Paper G</i> )	Chair
<b>Strategy and System Working</b>			
			
10.40	12	Service Presentation – LD	H Thompson
11.10	13	Break	
11.15	14	Step Up To Great Progress/Milestones/KPIs ( <i>Verbal</i> )	D Williams
<b>Quality Improvement and Compliance</b>			
			
11.20	15	Highlight Report – QAC – 21 <sup>st</sup> July 2020 ( <i>Paper Hi</i> ) & 18 <sup>th</sup> August 2020 ( <i>Paper Hii</i> )	L Rowbotham
11.30	16	Director of Nursing's Report including AHP report ( <i>Paper I</i> )	A Scott
11.35	17	LeDeR Annual Report - 2019/20 ( <i>Paper J</i> )	A Hiremath
11.40	18	Learning from Deaths Q1 Report ( <i>Paper K</i> )	A Hiremath
11.45	19	Guardian of Safe Working Hours Q1 ( <i>Paper L</i> )	A Hiremath
11.50	20	Serious Incidents Bi-monthly Report ( <i>Paper M</i> )	A Scott
11.55	21	Care Quality Commission (CQC) progress Report ( <i>Verbal</i> )	A Scott
12.05	22	Safe Staffing Monthly Review ( <i>Paper N</i> )	A Scott

				<b>Performance and Assurance</b>	
T Trustwide Quality Improvement	E Environments	S High Standards	G Well-governed		
12.10	23	Finance Monthly Report – Month 4 ( <i>Paper O</i> )		D Cecchini	
12.15	24	Performance Report – Month 4 ( <i>Paper P</i> )		D Cecchini	
12.25	25	Finance and Performance Committee Highlight Reports - 21 <sup>st</sup> July 2020 ( <i>Paper Qi</i> ) & 18 <sup>th</sup> August 2020 ( <i>Paper Qii</i> )		G Rowbotham	
12.35	26	Highlight Report – Charitable Funds Committee – 23rd July 2020 ( <i>Paper R</i> )		C Ellis	
12.40	27	Audit and Assurance Committee Highlight Report 03.07.20 ( <i>Paper S</i> )		D Hickman	
12.45	28	Review of risk – any further risks as a result of board discussion?		Chair	
	29	Any other urgent business		Chair	
	30	Papers/updates not received in line with the work plan:		Chair	
12.50	31	Public questions on agenda items		Chair	
1.00	32	<b>Date of next public meeting: 27<sup>th</sup> October 2020 Microsoft Teams</b>		Chair	

It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

## Confidential Trust Board Meeting 1.30pm on Tuesday 1<sup>st</sup> September 2020 Microsoft Teams

Confidential Meeting			
Time		Item	Lead
1.30	1	Apologies for absence:	Chair
	2	Declarations of interest in respect of items on the agenda	Chair
	3	Minutes of the previous Meetings <ul style="list-style-type: none"> <li>• Confidential meeting 7<sup>th</sup> July 2020 (<i>Paper AAi</i>)</li> <li>• Board Development 4<sup>th</sup> August 2020 (<i>Paper AAii</i>)</li> </ul>	Chair
	4	Matters Arising ( <i>Paper BB</i> )	Chair
1.35	5	Chief Executive's Report ( <i>Verbal</i> )	A Hillery
<b>Governance and Risk</b>			
1.45	6	LLR STP System Governance Proposal ( <i>Paper CC</i> )	A Hillery/Chair
<b>Strategy and System Working</b>			
1.55	7	East Midlands Mental Health & Learning Disabilities Alliance Update ( <i>Paper DD</i> )	D Williams
2.10	8	Microsoft Business Case ( <i>Paper EE</i> )	D Williams
2.20	9	Phase 3 plans including restoration and recovery/financial plan ( <i>Paper FF to follow – due for submission to NHSI on 1<sup>st</sup> September 2020</i> )	D Cecchini
2.45	10	Facilities Management Draft Outline Business Case Update ( <i>Verbal</i> )	D Cecchini
<b>Quality Improvement and Compliance</b>			
2.55	12	Level 2 Serious Incidents Report ( <i>Paper GG</i> )	A Scott
3.00	13	Serious Case Reviews and Serious Adult Reviews ( <i>Paper HH</i> )	A Scott
<b>Performance and Assurance</b>			
3.10	14	Highlight Report – Remuneration Committee – 7 <sup>th</sup> July 2020 ( <i>Paper II</i> )	R Marchington
3.15	15	Review of risk – any further risks as a result of Board discussion?	Chair
	16	Confirmed minutes from all committee meetings available to Board members on request.	Chair
	17	Any Other Business	Chair
	18	Papers/updates not received in line with the work plan:	Chair
3.20	19	Close	