


Public Meeting of the Trust Board
9.30 am Tuesday 27th October 2020
Microsoft Teams

AGENDA

Public Meeting			
Time		Item	Lead
9.30	1	Apologies for absence and welcome to meeting The Trust Board Members (<i>Paper A</i>)	Chair
9.35	2	Patient voice film - CHS	Rachel Bilsborough
9.45	3	Staff voice - CHS	Rachel Bilsborough
10.10	4	Declarations of interest in respect of items on the agenda	Chair
	5	Minutes of the previous public meeting: 1 st September 2020 (<i>Paper B</i>)	Chair
	6	Matters Arising (<i>Paper C</i>)	Chair
	7	Chair's Report (<i>Paper D</i>)	Chair
	8	Chief Executive's Report (<i>Paper E</i>)	Angela Hillery
Governance and Risk			
10.30	9	Organisational Risk Register (<i>Paper F</i>)	Chris Oakes
Strategy and System Working			
10.45	10	Service Presentation – CHS	Rachel Bilsborough
11.10	11	Break	
11.20	12	Step Up To Great Progress Report – Q2 (<i>Paper G</i>)	Kamy Basra
11.30	13	IM&T Digital Plan (<i>Paper H</i>)	Ian Wakeford
11.40	14	LLR System – Financial Plan (<i>Paper I</i>)	Dani Cecchini
Quality Improvement and Compliance			
11.50	15	Quality Assurance Committee Highlight Report - 29 th September 2020 (<i>Paper J</i>)	Ruth Marchington
11.55	16	Director Of Nursing Report (<i>Paper K</i>)	Anne Scott
12.00	17	Care Quality Commission (CQC) Progress Report (<i>Paper L</i>)	Anne Scott
12.10	18	Serious Incidents Bi-monthly Report (<i>Paper M</i>)	Anne Scott
12.15	19	Safer Staffing - Monthly Report (<i>Paper N</i>)	Anne Scott
12.20	20	Guardian of Safe Working Hours Q 2 Report (<i>Paper O</i>)	Avinash Hiremth

12.25	21	IPC BAF update (<i>Paper P</i>)	Anne Scott
12.30	22	Annual Flu Plan (<i>Paper Q</i>)	Anne Scott
12.35	23	WRES & WDES Data and Action Plans (<i>Paper Ri & Rii</i>)	Sarah Willis
Performance and Assurance			
12.40	24	Finance and Performance Committee Highlight Report 29 th September 2020 (<i>Paper S</i>)	Geoff Rowbotham
12.45	25	Finance Monthly Report – Month 6 (<i>Paper T</i>)	Dani Cecchini
12.50	26	Performance Report – Month 6 (<i>Paper U</i>)	Dani Cecchini
12.55	27	Charitable Funds Committee Highlight Report – 15 th October 2020 (<i>Paper V</i>)	Cathy Ellis
1.00	28	Audit and Assurance Committee Highlight Report – 2 nd October 2020 (<i>Paper W</i>)	Darren Hickman
1.05	29	Review of risk – any further risks as a result of board discussion?	Chair
1.10	30	Any other urgent business	Chair
	31	Papers/updates not received in line with the work plan: <ul style="list-style-type: none"> • Documents Signed Under Seal (<i>Nothing to report</i>) 	Chair
	32	Public questions on agenda items	Chair
	33	Review of today's meeting	Chair
1.15	34	Date of next public meeting: 22nd December 2020 – Microsoft Teams	Chair

It is recommended that, pursuant to Section 1 (2), Public Bodies (Admission to Meetings) Act 1960, representatives of the press and other members of the public be excluded from the following meeting, having regard to the confidential nature of the business to be transacted, publicity on which would be prejudicial to the public interest.

**Confidential Trust Board Meeting
1.45pm on Tuesday 27th October 2020
Microsoft Teams**

AGENDA

Confidential Meeting			
Time		Item	Lead
1.45	1	Apologies for absence and welcome to meeting	Chair
	2	Declarations of interest in respect of items on the agenda	Chair
	3	Minutes of previous meeting: <ul style="list-style-type: none"> Confidential meeting 1st September 2020 (<i>Paper AA</i>) Extraordinary Meeting 18th September 2020 (<i>Paper BB</i>) Board Development 6th October 2020 (<i>Paper CC</i>) 	Chair
	4	Matters Arising (<i>Paper DD</i>)	Chair
1.50	5	Chief Executive's Report (<i>Verbal</i>)	Angela Hillery
Governance and Risk			
2.00	6	No Papers	
Strategy and System Working			
2.00	7	LLR System ICS Development Plan as submitted on 21 st September and updates on progress (<i>Verbal</i>)	Cathy Ellis/ Angela Hillery
2.10	8	OBC for Mental Health Update (<i>Paper EE</i>)	Dani Cecchini
2.20	9	Alliance Agreement (<i>Paper FF</i>)	David Williams
Quality Improvement and Compliance			
2.30	10	Serious Incidents Learning Assurance Report (<i>Paper GG</i>)	Anne Scott
2.40	11	Serious Case Reviews and Serious Adult Reviews (<i>Paper HH</i>)	Anne Scott
2.50	12	Virtual Interpreting Services contract and Ujala Management of Change – (for ratification) (<i>Paper II</i>)	Anne Scott
Performance and Assurance			
3.10	13	Remuneration Committee Highlight Report – 6 th October 2020 (<i>Paper JJ</i>)	Ruth Marchington

3.15	14	Addressing Inequality & Providing Equity Paper (<i>Paper KK</i>)	Gordon King
3.20	15	Virgin Landline Contract Sign Off (<i>Paper LL</i>) – (To follow post Executive Team Meeting 23.10.20)	Dani Cecchini
3.25	16	Review of risk – any further risks as a result of board discussion?	Chair
	17	Confirmed minutes from all committee meetings available to Board members on request.	Chair
	18	Any Other Business	Chair
	19	Papers/updates not received in line with the work plan	Chair
	20	Review of today's meeting	Chair