

**Ref No. SG9095**

**Date: 24 January 2020**

**REQUEST:**

1. Please fill in the below table to report which staffing groups have job plans assigned across the organisation and the % of organisation that has it rolled out (in this instance, please include all methods of job planning, whether that be e-forms, third party solutions, or paper based/excel)
2. Does the organisation use an external supplier to manage job planning?
3. If so, which supplier does the organisation use?
4. What was your reason for selecting the job planning supplier? (for example, was it associated to price, functionality/quality or other NHS users)
5. What was the annual cost to the third party in 18/19?
6. Please can you provide the contract start and end date?
7. Did the organisation procure the supplier via a framework? If so, which framework?
8. What % of the third-party job planning system has been rolled out across the trust?
9. Does the job planning system integrate with other third-party systems? (such as revalidation/appraisal, rostering, training solutions or temporary staff management systems) If so, please list all systems
10. Has the organisation realised any quantifiable benefits from utilising the job planning system? For example, monetary savings, staff survey results etc

**OUR RESPONSE:**

1.

<b>Staffing Group</b>	<b>Job plans assigned? (Yes/No)</b>	<b>% rolled out across the organisation</b>
<b>Medical and Dental</b>	Yes	90%
<b>AHPs (Allied Health Professionals)</b>	Yes	Approx. 20-30%
<b>Other (please specify)</b>	No	

2. Medical Staff – Yes  
AHPs – No
3. Medical Staff - SARD
4. Medical Staff – It is a system already in place to manage medical appraisal and revalidation which link into job planning.
5. Medical Staff - £2677
6. Medical Staff – 22/07/2020
7. Medical Staff – Yes, supplier procured in 2013
8. Medical Staff – 90% have an up to date job plan.
9. Medical Staff – Yes, appraisal and revalidation.
10. Unfortunately, we do not hold the information you require as this has not been assessed.