

## FINANCE AND PERFORMANCE COMMITTEE – 27<sup>th</sup> July 2021

### HIGHLIGHT REPORT

The key headlines/issues and levels of assurance are set out below, and are graded as follows:

Strength of Assurance	Colour to use in 'Strength of Assurance' column below
Low	Red - there are significant gaps in assurance and/or not properly assured as to the adequacy of action plans/controls
Medium	Amber - there is reasonable level of assurance but some issues identified to be addressed.
High	Green – there are no gaps in assurance and there are adequate action plans/controls

Report	Assurance level*	Committee escalation	ORR/Risk Reference
Director of Finance Update	<b>NA</b>	The H1 approach is likely to be rolled over into H2 but with a potential efficiency requirement along with questions around the covid funding allocation and the 3% pay award and whether this will be funded in its entirety – LPT therefore need to keep focus on the underlying cost base. Work is needed across LLR - 87 transformation schemes across LLR and the management of these as a system is currently being considered. A deep dive into financial planning is planned for the 11 <sup>th</sup> August Trust Board Development Meeting. 2019/20 reference costs feedback - the East Midlands Costing Group have pushed back on the results –it has not been nationally published and should present no risk to LPT further feedback to FPC once received.	54, 55
CFO – Strategic Estates Update	<b>NA</b>	FM Transformation – the intentions to bring back in-house have now been shared with UHL; draft letters, notice and exit agreements are prepared and will be formally issued next week. Water Quality Issues – results are now back and are all clear. Testing has been extended across other LPT sites now. Safety Groups – the Water safety Group has been revived and the Ventilation Safety Group has been set up. Fire and Ligature Group – fire alarm systems and door replacement programme underway and going well. Capital – the dormitory work is complete in the Willows and Bosworth and work is no taking place on Thornton. The Welford and Langley Ward exchange was given approval by execs on 16 <sup>th</sup> July 2021 – 23 beds will be lost but this meets the requirements.	10,11,
Director of	<b>NA</b>	The ICS work continues and triple exec meetings are	55

Report	Assurance level*	Committee escalation	ORR/Risk Reference
Strategy and Business Development Update		being held every 6-8 weeks. There was good feedback from the EMA Board meeting.	
Finance Report Month 3 - Paper C	<b>H</b> <b>M</b>	The month 3 income and expenditure shows a small overspend but overall delivery of the plan as expected. Covid & agency spend has increased and a deep dive is planned into agency spend at OEB in August. The headroom created across the system in H1 – has been released and LPT bids are being pulled together to support waiting times and activity backlog. Agency spend - the DMH locum costs will be reducing next month due to an overestimate this month. The bulk of the costs are around the investment standard monies which will be addressed moving forward. Block booking leads to quality of staff and these two issues need to be balanced. The committee agreed that split high medium assurance was received from the report – with the medium assurance representing the uncertainty of H2.	54
Mobile Telephony Tender Report – Paper D	<b>high</b>	Report details the proposal to move to a new provider – Cantium Business Solutions – who offer a better package and cost savings which will be used to fund two Band 5 engineers to support the roll out. The contract will be managed within the Procurement Team and a roll out plan is prepared ready for the contract start. The committee recommended Trust Board to approve the contract.	54
AED Contract Governance – Paper E	<b>high</b>	The committee noted the process and approved the creation of the subcontracts and agreed the matter to go to Trust Board for approval.	54
Disposable Continence Product Contract Extension and Pricing Discount – Paper F	<b>high</b>	The committee recommended approval of the contract at Trust Board.	54
Business Pipeline – Paper G	<b>high</b>	Bids detailed within the report were discussed and agreed as important for relationship building especially with non-medical organisations.	55
Performance Report Month 3 - Finance and Performance Metrics - Paper H	<b>medium</b>	There are a large number of new SOF metrics particularly around HR – work around this is ongoing to ensure that the performance report does not become too large. The new 21/22 metrics will be populated as they become available. Performance concerns continue to be discussed in performance review meetings.	20,35
Waiting Times Report	<b>low</b>	Starting to see a reduction in the 52 ww in FYPC and 1 <sup>st</sup> appointments – this could possibly be attributed to the	28

Report	Assurance level*	Committee escalation	ORR/Risk Reference
Month 3 - Paper I		improved capture of data. The treatment lists remain steady with as many new people joining the list as are being seen. The national standards wait time target was achieved for PIER but not CAMHS ED or Children's Audiology – a robust plan is in place to address this. It was agreed that the executive team look at wait times and activity backlog in more detail at the next SEB.	
Provider Collaborative Performance - Paper J	high	This paper is to provide assurance up to the Trust Board and to escalate any risks that FPC identify. The mobilisation has been successful with positive relationships being established. A risk register is now in place and two groups have been established – the clinical Escalation Group and the Clinical Activity Panel. The Committee received high assurance from the report and It was noted that QAC received medium assurance due to queries around quality governance.	54, 55
Caldicott Guardian Report - Paper K	NA	The actions referred to in the paper were not included – so the committee agreed to put the item on the September agenda for resubmission.	
PLACE Audit - Paper L	medium	This has been suspended again this year and the approach is the same as NHFT have taken. It is proposed that this is picked up again as part of the FM Transformation. The option of conducting a PLACE light audit remains open. The committee supported the proposal not to conduct the PLACE audit in 2020/21 approving the postponement subject to confirmation on the impact on CQC assessment. Medium assurance was received from the report.	10,11
ORR - Paper M	high	The new Risk and Assurance Lead was in post from today and would be looking at the ORR, actions and gaps in more detail. The committee agreed the closure of risk 48.	All FPC Risks
Estates and Medical Equipment Committee Highlight Report 16th June 2021– Paper N	high	The committee received high assurance from the report.	10,11
IM&T Committee Highlight Report 18th June 2021	high	The committee approved the TOR update and received high assurance from the report.	
Data Privacy Committee Highlight Report 8th June 2021– Paper P	high	A meeting has since taken place with HIS confirming that SNOMED had been implemented and the next steps were to make it useful. The committee received high assurance from the report taking in to account the SNOMED update.	20,35

Report	Assurance level*	Committee escalation	ORR/Risk Reference
Strategic Waiting Time and Harm Review Committee Highlight Report 25 <sup>th</sup> June 2021 – Paper Q	<b>low</b>	The committee agreed that low assurance was received from the report due to the data within it.	28
Annual Review of Committee including ToR - Paper R	<b>NA</b>	The committee received and agreed the paper.	

Chair	<b>Faisal Hussain, Non-Executive Director</b>
-------	---