

FINANCE AND PERFORMANCE COMMITTEE – 28th September 2021

HIGHLIGHT REPORT

The key headlines/issues and levels of assurance are set out below, and are graded as follows:

Strength of Assurance	Colour to use in 'Strength of Assurance' column below
Low	Red - there are significant gaps in assurance and/or not properly assured as to the adequacy of action plans/controls
Medium	Amber - there is reasonable level of assurance but some issues identified to be addressed.
High	Green – there are no gaps in assurance and there are adequate action plans/controls

Report	Assurance level*	Committee escalation	ORR/Risk Reference
Director of Finance Update – Verbal	NA	19-20 reference costs are now confirmed. 20-21 reference costs have now been submitted and updates will be brought to FPC as needed. H2 planning guidance not yet received. Short term action plans are in place if shortages in supplies are identified and the EU Exit Group had met & could respond to any further issues that may arise..	
CFO – Strategic Estates Update – Verbal	NA	Update on all strategic estates matters given. Nothing to escalate.	9, 10, 11
Director of Strategy and Business Development Update	NA	Work continues within strategy and business development and updates will be brought to FPC as required.	
Finance Report Month 5 - Paper C	HIGH	Income and expenditure continues last month's trends apart from LD where there is a change in assumptions and increase in agency use. Cash and capital remain on track. The capital plan spend at month 5 is 10% of the total plan. The BPPC dipped last month and is back on track for month 5. Agency spend remains an area of concern. Work is ongoing and will report further on this at the next FPC meeting. Anticipate a break even position at the end on M6.	54
H2 Planning – Paper Di & Beacon Unit – Paper Dii	MEDIUM	Planning Paper - no change since this went to Trust Board on 21 st September 2021. Beacon Paper – The recovery plan was outlined. Further updates will be brought to next FPC. It had been a very	4, 40

Report	Assurance level*		Committee escalation	ORR/Risk Reference
			unusual period of time since the unit opened – including Covid impact – and consideration needs to focus on long term sustainability with plans in development.	
Contract for the Provision of Locum Doctors – Paper E	HIGH		FPC recommend approval to the Trust Board.	
Business Pipeline Quarterly Report Paper F	HIGH		FPC received the report for information.	
Performance Report Month 5 - Finance and Performance Metrics - Paper G	H	M	Improving areas include the memory clinic and children’s and young people’s access and deteriorating areas include CAMHS ED –. All areas have recovery trajectories in place. Clinical supervision rates have dropped to 69.7% this will be addressed in all performance review meetings.	20
Waiting Times Report Month 5 - Paper H & Paper O Waiting Times & Harm Review Committee Highlight Report	M	L	There has been a drop month by month across the board due to static capacity and growing demand. Work is ongoing around waiting list management employing a demand and capacity approach. Most trajectories are in line with predictions. Keeping people safe from harm is a standardised approach across the board and includes dedicated telephone calls, letter with narrative on self-help and management including contact numbers for support and advice. Audits of lists have been considered but would divert resource away from other services. FPC received split medium/low assurance from the reports (Paper H & Paper O). Low in respect of the performance and medium in respect of the planned trajectory work and the triangulation work around keeping safe and free from harm.	1, 8, 26, 28, 40
Organisational Risk Register - Paper I	HIGH		All risks have been through the monthly update and review. There are 21 risks of which FPC monitor 9. Risk 8 (LD/Autism not transformed) is proposed to be deescalated down to the directorate register which FPC approved.	All
Estates and Medical Equipment Committee Highlight Reports 11th August & 8th September 2021 – Papers Ji & Jii	HIGH		No escalations required.	
Transformati	HIGH		No escalations required.	

Report	Assurance level*	Committee escalation	ORR/Risk Reference
on Committee Highlight Report 10th September 2021– Paper K			
IM&T Committee Highlight Report 20th August 2021– Paper L	HIGH	No escalations required.	
Data Privacy Committee Highlight Report 14th September 2021 – Paper M	HIGH	No escalations required.	
Capital Management Committee Highlight Report 14th July 2021 – Paper N	HIGH	No escalations required.	

Chair	Faisal Hussain, Non-Executive Director
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