

**TRUST BOARD 26<sup>th</sup> October 2021**

**MATTERS ARISING FROM THE PUBLICTRUST BOARD MEETINGS**

All actions raised at the Trust Board will be included on this Matters Arising action log. This will be kept and updated by the Corporate Affairs Manager. Items will remain on the list until the action is complete and there is evidence to demonstrate it.

Each month a list of matters arising will be provided with the Board papers, for report under this item. The list will not include where evidence has been provided (and therefore can be closed). Red = incomplete, amber = in progress, green = complete

Action No	Meeting date and minute ref	Action/issue	Lead	Due date	Outcome/evidence actions are not considered complete without evidence)
941	TB/21/105	Update risk 26 in the ORR to reflect recent changes and also include narrative around HCSW risk.	Sarah Willis	18.10.21	Risk updated and full review undertaken Item closed.
942	TB/21/107	Complete the remaining 3 FPP checks and report as complete through the action long at the 26th October Trust Board meeting.	Cathy Ellis	18.10.21	Complete – all FPP checks complete.
943	TB/21/112	Ensure that the triangulating of complaints and new ways of working is covered in the next	Anne Scott	18.10.21	Complete

Action No	Meeting date and minute ref	Action/issue	Lead	Due date	Outcome/evidence actions are not considered complete without evidence)
		Patient and Carer Experience, Involvement and Complaints report.			
944	TB/21/112	Feedback on the reasons that the negative and positive response rates mirror each other in the feedback responses detailed in the Patient and Carer Experience, Involvement and Complaints report.	Anne Scott	18.10.21	Complete
945					