

QUALITY ASSURANCE COMMITTEE – 30th November 2021

HIGHLIGHT REPORT

The key headlines/issues and levels of assurance are set out below, and are graded as follows:

Strength of Assurance	Colour to use in 'Strength of Assurance' column below
Low	Red - there are significant gaps in assurance and/or not properly assured as to the adequacy of action plans/controls
Medium	Amber - there is reasonable level of assurance but some issues identified to be addressed.
High	Green – there are no gaps in assurance and there are adequate action plans/controls

Report	Assurance level*	Committee escalation	ORR Risk Reference
Director of Nursing, AHPs & Quality Report - Paper C	H M	IPC visit successful outcome; planning for mandatory covid vaccinations for healthcare workers from new year; improvements in Duty of Candor; SI process remains under scrutiny with a QI plan in place and a Quality Summit planned; pressure ulcers – recent quality and safety summit concluded no immediate concerns, further summit planned. Quality Summits in other services planned. The staffing situation remains fragile and this narrative is unlikely to change in the near future – Trust Board and the committees will continue to be fully sighted on this. Split High/Medium assurance rating – grip and confidence was evident and there is progress in some areas but others give lower assurance.	57, 58, 59, 62, 76
Medical Director Update - Paper D	Medium	In relation to data on suspected suicides, a Quality Summit involving CAP/Crisis teams is planned for January 2022 and learning reviews taking place weekly within mental health services. The 6 actions for the 360 Assurance MHA audit – 4 are complete subject to confirmation from auditors. Medical recruitment and consultant caseload to be detailed in the next Medical Director Update. Medium assurance was agreed, as there is good grip but ongoing issues remain.	57, 76
Director of HR Update - Paper E	Medium	The Health and Wellbeing Autumn Festival was well attended by over 370 staff and continues to be accessed via StaffNet. A drop in training compliance anticipated due to return to the pre covid arrangements in terms of compliance.	60, 61, 63, 73, 74, 76

Report	Assurance level*	Committee escalation	ORR Risk Reference	
		Training compliance and DNAs continue to be discussed at DMTs with protected time for training planned on rotas from January. 30 international nurses have joined LPT and are settling in well. The National Staff Survey reached 52% completion rate which is the same as last year.		
Performance Report - Quality and Workforce Measures - Paper F	Medium	QI plan is in place for increase in Sis. Pressure ulcers category 2 have reduced but category 4 have increased and a QI plan is in place including a patient and carers pilot by the Hinckley District Nurses. Sickness rates remain stable although above target, supervision rates have slightly increased and there has been a dip in appraisal compliance.	57, 60, 61, 75, 76	
Provider Collaborative Performance Report - Paper G	High	The patient safety and quality meeting continues and the service user representation is working well. There were no matters for escalation.	57	
Safeguarding Quarter 2 Report - Paper H	Medium	Focus remains on implementing the improvement plan. An external consultant is leading on this. The next update (Q3 report) is due in February 2022 –the Liberty Protection Safeguards position will be detailed.	57, 58	
Response to the GIRFT - Paper – I	High	While in their report, NHSI used historical data, there has been a real focus on GIRFT in the SU2GMH consultation. Recommendations from the deep-dive are being considered and there is a plan to re-run the exercise with current data next year and will be brought back to QAC once complete.	All	
Violence and Aggression Deep Dive Update – Paper J	H	M	The violence and aggression standards were introduced earlier this year and a self-assessment had identified gaps. A governance arrangement has been put in place and a high level strategic project group, meeting twice a year, will provide assurance. QAC received high assurance from the report and the grip over the process and systems but note that the violence and aggression position offers medium assurance.	57, 59
Guardian for Safer Working Hours Quarterly Report - Paper K	High		There have been 14 exception reports in the last quarter – wellbeing support and supervision is continuing through the Junior Doctors Forum. Gaps in the Bradgate Unit rota have been addressed by a new on-call booking system.	57, 60, 61
Organisational Risk Register - Paper L	High		The revised risk appetite has informed the report. Directorate level risks will pick up any specific areas of risk. The level 2 committees receive the	All

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		ORR and the directorate level risk register. The ORR therefore remains strategic. QAC approved the report for presentation to the December Trust Board meeting.	
Deteriorating Patient (focus on sepsis) Audit Reports Paper M	High	Limited assurance audit report. There were 12 actions, 1 high, 10 medium and 1 low and all but 1 are completed and closed. The outstanding action has been placed onto the Quality Surveillance Tracker and has a robust plan in place for delivery.	57
CQC Action Plan Process – Paper N	High	A process is in place and there is a firm grip on all actions.	57, 62
QAC Mid-Year Review – Paper O	NA	QAC fulfilled its TORs and met the membership requirements. Improvement targets for the remainder of the year have been identified.	57
Strategic Workforce Committee Highlight Report 13 th September 2021 - Paper P	High	Bank staff training compliance improvement to 71.8% was noted and further updates on training compliance from the November SWC will come to QAC in February.	60, 61, 63, 73, 74, 76
Health and Safety Highlight Report 4 th November 2021 - Paper Q	High	Lessons learned from recent Covid outbreaks and risk assessments reviewed. Programme of business continuity desk-top exercises in the directorates. 360Audit of fixed and non-fixed ligatures in progress. Estates work continues in areas identified by CQC.	57, 59
Legislative Committee Highlight Report 29 th September 2021 - Paper R	Medium	The committee expects a reduction in training compliance variation for MHA/MCA and there are improvements in reading of rights and a patient and carer liaison officer role is being developed to support this. Directorates are currently undertaking reviews of the quality of information presented to ensure they support these issues moving forward.	57
Safeguarding Committee Highlight Report 13 th October 2021- Paper S	Medium	There is a programme of improvement work ongoing to improve the safeguarding offer both internally and at a system level and there is ongoing work around relationship building with local authorities and system partners led by the Executive DON/AHP's & Quality. QAC received medium assurance due to the capacity and demand pressures that are being dealt with at this time.	57, 58
Quality Forum Highlight Reports 14 th October 2021 & 11 th November	Medium	A number of low assurance areas were highlighted at both meetings. At the October meeting, the Forum undertook a deep-dive on staffing, where negative assurance was given on the increasing demand of our workforce and the	57, 59

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2021 - Paper T		<p>deterioration of staffing levels was noted. However positive assurance was also noted in terms of robust recruitment and retention plans in place and mitigations in place to ensure safety and quality are maintained. CHS highlighted low staffing levels as a factor in the increase in pressure ulcer incidence and staff capacity for prevention. There also remains a risk to the timely completion of SI investigations and a specific Quality Summit is planned Trust-wide to investigate further The committee has good oversight of low assurance areas. In relation to waiting times and harm the 3 directorates use a risk matrix and have a SOP and this work is being triangulated with information from the patient safety and patient experience team. QAC received medium assurance overall as there is grip on the risks and issues but they remain a significant risk particularly the staffing concern.</p>	

Chair	Moira Ingham
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