

Appendix 2

LPT-NHFT Committees in Common (CiC) Joint Working Group (JWG) HIGHLIGHT REPORT 13th Dec 2021 to 10th Jan 2022

Purpose of Report

The LPT Committee in Common and NHFT Committee in Common (CiC) Terms of Reference hold each CiC accountable to their respective Trust Board.

This Highlight report aims to provide each Trust Board with assurance on the delivery of the Group model and the Group Strategic Priorities and any other the business of the Leicestershire Partnership and Northamptonshire Healthcare Group:

| Leicestershire Partnership and Northamptonshire Healthcare Group - Strategic Priorities | |
|---|---|
| 1. Leadership and Organisational Development 2. Talent Management 3. Together Against Racism 4. Joint Governance | 5. Strategic Financial Leadership 6. Strategic Estates 7. Quality Improvement 8. Research & Innovation |

The key headlines/issues and levels of assurance are set out below and are graded as follows:

| Strength of Assurance | Colour to use in 'Strength of Assurance' column below |
|-----------------------|---|
| Pre-approval | Grey – there is a draft plan in development and actions agreed to ready it for approval to proceed |
| Low | Red - there are significant gaps in assurance and/or not properly assured as to the adequacy of action plans/controls |
| Medium | Amber - there is reasonable level of assurance but some issues identified to be addressed. |
| High | Green – there are no gaps in assurance and there are adequate action plans/controls |

| Report | Assurance level | Committee escalation | ORR Risk Reference |
|---|-----------------|---|--------------------|
| 1. Attended & Apologies | N/A | Listed in the CiC meeting tracker | N/A |
| 2. Action Tracker | High | The 13 th 2021 December meeting of the CiCs discussed actions 17, 22, 24, 26 and 28 on the agenda and a review of the action log shows actions 1 -19 are complete and can be closed. | N/A |
| 3. Highlight Report Previous meeting | High | The CiCs supported the Trust Board Highlight reports as an accurate record. | N/A |
| 4. Group Model a. Governance Assurance Framework | High | Refreshed Terms of Reference for the Committees in Common and Joint Working Group have been prepared. These will be presented with a supporting positioning paper for approval by LPT and NHFT Trust Boards in January 2022. The Committees in Common agreed that coming to the Joint Working Group, should be an operational programme risk register at each of its meetings. This risk register has been refreshed accordingly and now comprised of the risks to the delivery of each of the | N/A |

| Report | Assurance level | Committee escalation | ORR Risk Reference |
|---|-----------------|---|--------------------|
| | | <p>joint priorities, including any missed opportunity risks should plans not be fully delivered. The risks are formed and updated from the standard highlight / progress reports which the joint priority leads complete and submit.</p> <p>The 13th December CiC agreed that the JWG dates should be formally scheduled into the corporate calendars for NHFT and LPT and those meetings will move to every two months and of 1.5 hours duration. Strategy and Governance teams will plan the forward schedule to ensure the output of the JWG flows into the next public Board meeting</p> <p>A regular Strategy and Governance sub meeting has been established to support evolution of the Group model.</p> | |
| <p>4b.Group Employment model development</p> | | <p>There are some existing joint appointments across both Trusts and as our work within the Group model matures and evolves, further opportunities have been identified for the wider employment of people across the Group.</p> <p>On the 8th November 2021 the Committees in Common supported proposals for the wider employment of people across the Group and the JWG supported a MoU agreement in respect of this at the December 2021 meeting.</p> <p>The next step is for the Joint Employment proposal and MoU Agreement to go to each Trust's Board for approval in January 2022.</p> | |
| <p>5. Group Strategic Priorities Programme</p> <p>a. Plans supported for delivery</p> | <p>High</p> | <p>The eight plans within the Group Strategic Priority Programme are now in the delivery phase.</p> <p>The proposed JWG Terms of Reference referred to in section 4a outline the recommended approach for overseeing the delivery phase of the programme.</p> <p>Delivery Highlight reports for Leadership & OD and for Talent Management plans were received by the committees in common at the 13th December 2021 meeting by way of delivery assurance.</p> <p>Proposals for a deep dive evaluation of selected Strategic Priorities scheduled for the 10th January 2022 JWG will be carried forward to the next meeting in March 2022.</p> <p>Planning is underway to agree a schedule of attendance of Strategic Priority joint leads at future JWG meetings to assure on progress, risk and benefits</p> | |

| Report | Assurance level | Committee escalation | ORR Risk Reference |
|--|-----------------|--|--------------------|
| | | delivery. | |
| <p>KPIs Programme Delivery</p> <p>% of Group Strategic Priorities Plans rated as on track (green) or off track but expected to recover (amber) off track and unrecoverable (red) in development (grey)</p> | High | <p>Group Strategic Priority Plans were RAG rated by the CiCs at the JWG meeting as follows:</p> <p>KPI Target = 100% of plans Green</p> <p>There are eight strategic priority plans in 2021/22</p> <p>0% In Development 0 100% Green 8 0% Amber 0 0% Red 0</p> | N/A |
| 6. Our Other Joint Work | High | <p>A case study presentation resource has been developed to showcase some example areas of joint working across both Trusts.</p> <p>Further work is planned to develop the case study portfolio and provide a deeper understanding and evidence base of benefit delivery.</p> | |
| 7. Group News | High | <p>Our Group Newsletter was set up to talk about our work together and the difference this can make for our colleagues, patients and service users.</p> <p>The Group newsletter is being developed to include a regular feature on other joint working beyond the eight strategic priorities and this will include a call to action for staff to connect with their counterparts and to share stories where they have been inspired to work together. The first feature will cover the joint work on the 0-19 School Nurse model development</p> | N/A |