


IPC COVID-19 Board Assurance Framework Version 1.8 – Self-assessment Action Plan V2 15/03/2022

KLOE identified gap in assurance	Action to improve assurance	Action owner	Date	Evidence	Progress	Status
A risk assessment for health and social care staff who may be at high risk of complications from respiratory infections such as influenza and severe illness from COVID-19.	Update the existing risk assessment to include respiratory infections i.e. influenza and RSV	KB & EW	31/03/2022	An updated tool	Task and finish group to be established	
Seasonal infection reporting other than COVID-19	Review national requirement as a Community Mental Health Trust	AH	1/03/2022	Confirmation from UK HSA	Currently waiting for feedback from the consultant lead regarding flu testing for patients	
Dashboard evidencing all IPC audits	Benchmark with other organisations and identify which audits need to go onto the dashboard	AH	31/03/2022	Options appraisal	Currently benchmarking with other Trusts	
Regular and consistent audit scores for cleaning in non-clinical areas	System and process confirmed for auditing and reporting to IPC group	AH, HW, SS & TC	31/03/2022	Non-clinical cleaning audits reported monthly at IPC group meeting	To work through with HW, TC & SS	
Evidence of twice daily cleans	System and process confirmed for auditing and reporting to IPC group	AH, HW, SS & TC	31/03/2022	Assurance reports at IPC group	To work through with HW, TC & SS	

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Evidence of deep cleans	System and process confirmed for auditing and reporting to IPC group	AH, HW, SS & TC	31/03/2022	Assurance reports at IPC group	To work through with HW, TC & SS	
Compliance with regular cleaning regimes is monitored including that of the reusable patient care equipment	System and process confirmed for auditing and reporting to IPC group	AH, HW, SS & TC	31/03/2022	Assurance reports at IPC group	To work through with HW, TC & SS and directorate IPC leads	
Poster for entrances to buildings regarding respiratory symptoms	Production of a poster	VP/AH/EM	1/03/2022 4.4.2022	 Are you suffering from any respiratory :	Roll out plan to coincide with move to winter plan and pathways	
Triage area at reception for people who attend with respiratory symptoms	Premises assessment	MR/HW/BK/AH	07/03/2022	Meeting held to discuss outpatient facilities. Current triaging in place and letters to ask patients not to attend if they have any respiratory symptoms separate areas not viable		
Respiratory season/winter plan	Develop a plan to move from red/amber/green pathways to a respiratory plan Develop a policy	EW & AH	22/02/2022 28/03/2022	Draft proposal/plan	Plan drafted for consultation through CRG, final draft to be submitted on 28/03/22	
Patient information regarding IPC	Review patient information leaflets – review gaps Adapt visitor IPC guide for patients	AK/CK/DG	07/03/2022	Availability of patient leaflet information	Patient leaflets undergoing review in line with trust format	

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<p>Where fit testing for FFP3 masks have failed suitable alternative equipment is provided. Reusable respirators can be used by individuals if they comply with HSE recommendations and should be decontaminated and maintained according to the manufacturer's instructions.</p>	<p>Flowchart for the process of fit testing and what to do in the event of failure</p> <p>Identification of all staff within the directorates who require FFP3 and gaps in fit test</p>	<p>MW/AO'D/CS/AH</p>	<p>April 22</p>	<p>Flowchart</p> <p>Definitive list of staff who require fit test, mask type and alternative options</p>		

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