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LPT Trust Board – 30 May 2023

Non-Executive Director Responsibilities with effect from 1 May 2023

Purpose of the report

To update the Board on the NED team responsibilities and NED Champions roles.

Proposal 1 : Summary of NED responsibilities and Committee membership

Committee / Role	NED(s)
Senior Independent Director	Ruth Marchington
Deputy Chair	Faisal Hussain
Audit & Risk Committee	Hetal Parmar (Audit Chair) Alexander Carpenter (representing FPC) Josie Spencer (representing QSC)
Remuneration Committee	Cathy Ellis (Chair) Alexander Carpenter Faisal Hussain Josie Spencer Ruth Marchington Kevin Paterson
Charitable Funds Committee	Cathy Ellis (Chair) Faisal Hussain
Quality & Safety Committee	Josie Spencer (QSC Chair) Ruth Marchington Kevin Paterson
Finance & Performance Committee	Alexander Carpenter (FPC Chair) Faisal Hussain Ruth Marchington / Josie Spencer (QSC link)
People & Culture Committee	Ruth Marchington (Chair / QSC link) Faisal Hussain (FPC link)
LLR Integrated Care Board Finance Committee	Cathy Ellis (Chair) Alexander Carpenter
LLR Integrated Care Board Quality & Performance Committee	Josie Spencer
LPT / NHFT Joint Working Group	Cathy Ellis (Chairing by rotation with Crishni Waring, NHFT Chair) Faisal Hussain

Proposal 2 : NED Champion Roles

The NED Champion roles proposed by NHSE are shown in the table below along with the named LPT NED and alignment to the LPT committee governance.

	Maternity board Safety Champion	**Wellbeing guardian**	**Freedom to Speak up**	**Doctors disciplinary**	**Security management (counter fraud)**	**Security management (violence & aggression)**
NED	Josie Spencer	Cathy Ellis	Ruth Marchington	Ruth Marchington	Hetal Parmar	Josie Spencer
Committee	Quality & Safety Committee	People & Culture Committee	People& Culture Committee	Remuneration Committee	Audit & Risk committee	Quality & Safety Committee

In addition, the guidance recommended that a further 11 key themes should be overseen through committee structures as follows:

LPT Committee	**Themes from guidance**
Quality &Safety Committee (QSC)	• Hip fractures, falls & dementia • Learning from deaths • Safety & risk • Palliative and end of life care • Health & safety • Children & young people • Resuscitation • Safeguarding
Finance & Performance Committee (FPC)	• Cyber security • Procurement
Audit & Risk Committee (ARC)	• Emergency Preparedness

The LPT Board committee Terms of Reference and Workplans will be actioned as part of the LPT committee annual reviews to ensure that these responsibilities are fully reflected.

Decision required

To approve the NED team roles and committee responsibilities

Governance table

For Board and Board Committees: Paper sponsored by:	Trust Board 30 May 2023 Cathy Ellis	
Paper authored by:	Cathy Ellis	
Date submitted:	1 May 2023	
State which Board Committee or other forum within the Trust's governance structure, if any, have previously considered the report/this issue and the date of the relevant meeting(s):	N/A	
If considered elsewhere, state the level of assurance gained by the Board Committee or other forum i.e. assured/ partially assured / not assured:	N/A	
State whether this is a 'one off' report or, if not, when an update report will be provided for the purposes of corporate Agenda planning	Next review 1 April 2024	
STEP up to GREAT strategic alignment*:	High **S**tandards	X
	Transformation	
	Environments	
	Patient Involvement	
	Well **G**overned	X
	Reaching Out	
	Equality, Leadership, Culture	
	Access to Services	
	Trustwide Quality Improvement	
Organisational Risk Register considerations:	List risk number and title of risk	
Is the decision required consistent with LPT's risk appetite:	Yes	
False and misleading information (FOMI) considerations:	None	
Positive confirmation that the content does not risk the safety of patients or the public	Confirmed	
Equality considerations:	None	