

## Finance and Performance Committee – 29 August 2023

### Highlight Report

Strength of Assurance	Colour to use in Assurance Level columns below:
Low	Red - there are significant gaps in assurance and/or not properly assured as to the adequacy of action plans/controls
Medium	Amber - there is reasonable level of assurance, but some issues identified to be addressed.
High	Green – there are no gaps in assurance and there are adequate action plans/controls

Agenda Item:	Assurance level:		Committee escalation:	ORR Risk Ref:
	Current Performance	Delivery plan/ Management process		
<b>Attending:</b>	Alexander Carpenter, Faisal Hussain, Josie Spencer, Sharon Murphy, Hari Subramaniam, Tanya Hibbert, Helen Thompson, Paul Sheldon, Kate Dyer, David Williams, Jean Knight, Nikki Beacher ( <i>OBO Sam Leak</i> )			
<b>Apologies:</b>	Sam Leak			
Action Tracker	High	High	FPC received a high level of assurance that all actions were on track.	
Director of Finance Update	High	High	The planning process had already commenced for 2024/25 through the Business Delivery Group which had been set up to enhance the Trust's planning approach and improve the connection with strategy and transformation. A member of the ICB would regularly attend LPT's meeting and this was expected to improve the flow of information between the ICB and the Trust.	90
Finance Report – M4 2023/24	Medium	Medium	A summary of the key points of the finance report for month four was provided; <ul style="list-style-type: none"> <li>• A £724k deficit was being reported at month four which was £20k worse than expected at this point in the financial year.</li> <li>• The estates position was overspent by c£5m, all other directorates were underspending and combined the underspend totalled £463k which partially offset the overspend in estates.</li> <li>• All operational areas were delivering their CIP targets at month 4 with the exception of estates.</li> <li>• LLR as a system was forecasting a high risk of non delivery of the submitted financial plan.</li> <li>• Agency spend had increased slightly in July but a relatively good position was being reported.</li> </ul>	90

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			<ul style="list-style-type: none"> <li>£2.6m capital had been spent so far this year and the Trust was on track to spend its allocated £18m.</li> </ul> <p>A whole raft of issues the estates service had been faced with since the transfer of FM services in November 2022 was highlighted, a significant part of the estates overspend was due to LPT not having information prior to the transfer.</p>	
Beacon Unit – Update on Actions	<b>Medium</b>	<b>Medium</b>	The business case that brought about the AED and tier four CAMHS provider collaboratives across the East Midlands would come to an end in March 2024 and NHSE had confirmed funding to both CAMHS and AED collaboratives to March 2026. The proposal was to hold a conference for CAMHS collaborative organisations, clinicians, strategy and finance colleagues to develop a new plan to support the extended period and prepare for the period beyond March 26.	90
Patient Level Information and Costing System	<b>N/A</b>	<b>N/A</b>	A pre-submission report was presented which provided assurance that the nationally mandated PLiCS submission would be completed in line with national guidelines, a second post submission report would be presented to the committee in December.	90
Capital Management Committee	<b>N/A</b>	<b>N/A</b>	The highlight report from the meeting held 12 July 2023 was presented. One red rated area was highlighted relating to the dormitory works on Langley ward. Re-prioritisation of the capital programme had already taken place to accommodate an additional £1.4m requirement but a further funding request had been made for additional changes to Langley and Kirby wards which were expected to cost c£1.3m across 2023/24 and 2024/25.	90
Director of Strategy and Partnerships	<b>High</b>	<b>High</b>	An update was received on the current situation with regard to Feilding Palmer Hospital. A public consultation was scheduled to be launched in approximately eight weeks time on a proposal to close the inpatient unit.	
Business Pipeline – Bids & Tenders	<b>High</b>	<b>High</b>	The new seven year contract for the City Healthy Child Programme would commence in October 2023. LPT had been successful in being one of five areas to bid for the Best Start for Life which would bring about another £1m into the city and additional income of c£660k for new skill mix models within the Healthy Together workforce. LPT had been commended on being one of the most collaborative footprints with the city because of the work around Section 75 over the past three years.	64
Collaborative and Commissioning Committee	<b>N/A</b>	<b>N/A</b>	The highlight report from the meeting held on 31 July 2023 was presented. The only issue to highlight was the ongoing discussion regarding financial support to each of the CAMHS units.	N/A
Board Performance Report M4 2023/24	<b>Medium</b>	<b>Medium</b>	The operational directors reported on the key issues within their directorates. FPC noted there were elements of positive improvement and was assured by the understanding in directorates of the situation and of the areas that required specific focus.	69

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Improving Access Report	<b>Medium</b>	<b>Medium</b>	Discussion focused on processes in place within the Trust on how patients were kept safe whilst waiting for assessment/treatment and very long waiters. The chairs of FPC and Quality & Safety Committee would meet to assess what assurance was required at the two committees.	75, 91
Access Delivery Group	<b>N/A</b>	<b>N/A</b>	The highlight report from the meeting held on 3 August was presented for information, there were no specific issues to highlight.	75, 91
Data Privacy Group	<b>N/A</b>	<b>N/A</b>	The highlight reports from the meetings of the Data Quality Group held on 13 June and 8 August 2023 and from the Data Privacy Group held on 2 August were presented. A review of the use of artificial intelligence in the workplace was being undertaken through the DPG and Cyber Security Team to ensure it was being used appropriately given that use of it was growing quite quickly outside of the workplace. The intention was to develop some guidance and issue communications on AI to staff.	68
IM&T Committee	<b>N/A</b>	<b>N/A</b>	The highlight reports from the meetings held 23 June and 28 July 2023 were presented. an update on the amber rated items was received.	83
Transformation and QI Delivery Group	<b>N/A</b>	<b>N/A</b>	The highlight reports from the meetings held on 13 June, 11 July and 8 August 2023 were presented, there were no specific issues to highlight. Discussion focused on the 2023/24 Digital Plan, assurance was received it would include aspects such as AI.	72
CFO Strategic Estates Update	<b>N/A</b>	<b>N/A</b>	An update was received on the work taking place with system colleagues on the levelling up funds awarded to Rutland Council and a facility at Rutland Memorial Hospital. Work also continued on the move of services to the Hinckley Hub and on development of an estates strategy for the system.	66
EMEC Highlight Report	<b>N/A</b>	<b>N/A</b>	The reports from the meetings held on 21 June, 19 July and 16 August 2023 were received for information, there was nothing specific to highlight. A new food supplier had been secured and was due to be in place by October 2023.	66
Organisational Risk Register	<b>High</b>	<b>High</b>	FPC supported the closure of ORR 66 ( <i>estates strategy being unable to plan for potential building solutions and estates configuration</i> ) given the work on the development of the strategy and changes to the risk title of ORR 91( <i>access to neurodevelopmental assessment and follow-up for children and adults</i> ) to provide clarity on what the risk was.  Discussion focused on whether the Trust needed a new ORR risk around it not being able to respond quickly enough to emerging technologies like AI.	All

<b>Chair of Committee:</b>	Alexander Carpenter, Non Executive Director
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