

Trust Board September 2023 Leicestershire Partnership & Northamptonshire Healthcare Group Chair's Joint Highlight Report

Purpose of the report

- This joint report from the LPT Committee in Common and NHFT Committee in Common provides assurance on the progress of the Group model, strategic priorities, governance framework and other work streams for LPT Trust Board and NHFT Trust Boards in September 2023.

Analysis of the issue

- The Group agreed that moving forward Faisal Hussein & Julia Curtis, as Deputy Chairs of each Trust will co-chair the JWG. The LPT PMO Team will facilitate the organising and administration of the JWG and ensure that the individual workstreams are project managed accordingly.
- The Transformation & PMO Team will also review the current JWG risk register to ensure clear workstream risks have been identified and the relevant links made into the appropriate operational and strategic risk registers that are held at LPT and NHFT.
- It was agreed that all eight Group priority workstreams will be reviewed and refreshed for discussion at the next meeting. This will include the addition of a ninth workstream titled Provider Collaborative Innovation, subject to respective Trust Board approval.
- The policy framework review is currently being worked through as a priority for the joint governance workstream and well-led review.
- The timeline of the developmental review of leadership and governance using the well led framework is October/November 2023.
- The JWG annual effectiveness review 2022/23 shows the JWG has been effective during the year. A set of priorities for improvement have been identified for 2023/24, which include a work plan and forward scheduling to ensure that the meeting does not clash with other key governance meetings.

Proposal

- This LPT-NHFT Committees in Common Highlight report (Appendix A) from the Joint Working Group meeting is offered to each Trust Board to reflect the achievements and direction of travel for the Group model.

Decision required

- The Board is asked to approve the Highlight report summary from the LPT Committee in Common and NHFT Committee in Common as an accurate account of status.

LPT Trust Governance Table

For Board and Board Committees:	LPT-NHFT Committees in Common	
Paper sponsored by:	LPT & NHFT Trust Chair, Crishni Waring	
Paper authored by:	Vishal Gohil, Programme Management Support Officer	
Date submitted:	14 September 2023	
State which Board Committee or other forum within the Trust's governance structure, if any, have previously considered the report/this issue and the date of the relevant meeting(s):	LPT-NHFT CiC JWG 12 th September 2023	
If considered elsewhere, state the level of assurance gained by the Board Committee or other forum i.e. assured/ partially assured / not assured:	Assured	
State whether this is a 'one off' report or, if not, when an update report will be provided for the purposes of corporate Agenda planning	Next update to Trust Board November 2023	
STEP up to GREAT strategic alignment*:	High Standards	x
	Transformation	x
	Environments	x
	Patient Involvement	
	Well Governed	X
	Reaching Out	
	Equality, Leadership, Culture	X
	Access to Services	
	Trustwide Quality Improvement	X
Organisational Risk Register considerations:	List risk number and title of risk	
Is the decision required consistent with LPT's risk appetite:	yes	
False and misleading information (FOMI) considerations:	None identified	
Positive confirmation that the content does not risk the safety of patients or the public	None identified	
Equality considerations:	Outcome will apply equally to all staff in LPT	

NHFT Trust Governance Table

For Board and Board Committees:	LPT-NHFT Committees in Common	
Paper sponsored by:	LPT & NHFT Trust Chair, Crishni Waring	
Paper authored by:	Vishal Gohil, Programme Management Support Officer	
Date submitted:	14 September 2023	
State which Board Committee or other forum within the Trust’s governance structure, if any, have previously considered the report/this issue and the date of the relevant meeting(s):	LPT-NHFT CiC JWG 12 th September 2023	
If considered elsewhere, state the level of assurance gained by the Board Committee or other forum i.e. assured/ partially assured / not assured:	Assured	
State whether this is a ‘one off’ report or, if not, when an update report will be provided for the purposes of corporate Agenda planning	Next update to Trust Board November 2023	
DIGB Q strategic alignment*:	Develop	✓
	Innovate	✓
	Grow	✓
	Build	✓
	Quality	✓
Organisational Risk Register considerations:	List risk number and title of risk	
Is the decision required consistent with NHFT’s risk appetite:	yes	
False and misleading information (FOMI) considerations:	None identified	
Equality considerations:	Outcome will apply equally to all staff in NHFT	

Version 1.0

Appendix A

LPT-NHFT Committees in Common (CiC) Joint Working Group (JWG) HIGHLIGHT REPORT 12th September 2023

Purpose of Report

The LPT Committee in Common and NHFT Committee in Common (CiC) Terms of Reference hold each CiC accountable to their respective Trust Board.

This Highlight report aims to provide each Trust Board with assurance on the delivery of the Group model and the Group Strategic Priorities and any other business of the Leicestershire Partnership and Northamptonshire Healthcare Group:

Leicestershire Partnership and Northamptonshire Healthcare Group - Strategic Priorities	
1. Leadership and Organisational Development	5. Strategic Financial Leadership
2. Talent Management	6. Strategic Estates
3. Together Against Racism	7. Quality Improvement
4. Joint Governance	8. Research & Innovation

The key headlines/issues and levels of assurance are set out below and are graded as follows:

Strength of Assurance	Colour to use in 'Strength of Assurance' column below
Pre-approval	Grey – there is a draft plan in development and actions agreed to ready it for approval to proceed
Low	Red - there are significant gaps in assurance and/or not properly assured as to the adequacy of action plans/controls
Medium	Amber - there is reasonable level of assurance, but some issues identified to be addressed.
High	Green – there are no gaps in assurance and there are adequate action plans/controls

Report	Assurance level	Committee Escalation	ORR Risk Reference
1. Arrangements for managing the JWG & Chair arrangements	High	<p>The Group agreed that moving forward Faisal Hussein & Julia Curtis, as Deputy Chairs of each Trust will co-chair the JWG. The PMO team will facilitate the organising and administration of this meeting and ensure that the individual workstreams are project managed accordingly.</p> <p>The Transformation & PMO Team will also review the current JWG risk register to ensure clear workstream risks have been identified and the relevant links made into the appropriate operational and strategic risk registers that are held at LPT and NHFT.</p> <p>It was agreed that all eight group priority workstreams will be reviewed and refreshed for discussion at the next meeting.</p> <p>This will include the addition of a ninth workstream titled Provider Collaborative Innovation, subject to respective Trust Board approval.</p>	
2. Our priorities and progress: Governance & Joint Governance	High	<p>LPT & NHFT group governance leads have regular meetings in place with local ICS/ICB governance leads, as an action this is complete as the meetings are established as business as usual. As part of the joint governance review the respective trusts SFI's</p>	

Report	Assurance level	Committee Escalation	ORR Risk Reference
		<p>were reviewed to help determine the responsibility between SEB and EMB.</p> <p>The policy framework review is currently being worked though as a priority for the joint governance workstream and well-led review.</p> <p>The timeline for procurement of the developmental review of leadership and governance using the well led framework is October/November 2023.</p> <p>Risk – As a result of high market demand for third party auditors specialising in well-led, there is a risk of low levels of provision being available, as well-led will be a priority for multiple Trusts across the country.</p> <p>This risk will be added to the JWG risk log noting the overall JWG risk review that will be undertaken by the PMO.</p>	
3. Annual Effectiveness Review	High	<p>The JWG effectiveness review 2022/23 shows the JWG has been operating successfully with scores above 84% over all seven domains, with supporting narrative gathered providing an overview of progress that has been made.</p> <p>The following priorities for improvement were presented and agreed for the JWG meeting;</p> <ul style="list-style-type: none"> • The TOR will be updated to ensure accurate membership and administration. • Onboarding new Deputy Chair role involvement in the Committee. • JWG to be managed by the transformation team PMO office at LPT. This will include review of the risk register and ongoing maintenance of project risk. • Reconciliation of programme outputs with strategic risk within BAF development • PMO to review reporting arrangements and format to focus more on outcomes. • Work plan and forward scheduling to be in place for the remainder of the year, to ensure that this does not clash with other key governance meetings in each trust. • Joint board development session on outputs and ongoing work within the strategic programmes 	
4. Items to present to Trust Boards for decision:		<p>It was suggested a ninth strategic priority workstream for the Group should be Provider Collaborative Innovation and it was agreed this would be progressed and formally confirmed by respective Trust Boards following the discussions at 11th July 2023 and 12th September 2023 JWG meetings.</p>	
<p>Date and Time of Next Meeting 14th November 2023 MS Teams</p>			
Chair	Crishni Waring - Chair, Northamptonshire Healthcare NHS Foundation Trust & Leicestershire Partnership NHS Trust		