

Public Meeting of the Trust Board
28th November 2023 9.30am-1.00pm

Meeting to be held virtually via MS Teams

Agenda			
Time	Item	Paper	Lead
9.30	1. Apologies for absence and welcome to meeting: Sarah Willis (Dan Norbury attending) The Trust Board Members	A	Chair
9.35	2. Patient Voice Film – CHS – Podiatry Service	verbal	Sam Leak
9.45	3. Staff Voice – CHS – Podiatry Service	verbal	Sam Leak
9.55	4. Declarations of Interest Report <ul style="list-style-type: none"> Declarations of Interest in Respect of Items on the Agenda 	B	Chair
10.00	5. Minutes of the Previous Public Meeting: 26 September 2023	C	Chair
10.05	6. Matters Arising	D	Chair
10.10	7. Chair’s Report	E	Chair
10.15	8. Chief Executive’s Report	F	Angela Hillery
Governance and Assurance			
10.20	9. Organisational Risk Register	G	Kate Dyer
10.30	10. Documents Signed under Seal Quarter 2 Report	H	Kate Dyer
Strategy and System Working			
10.35	11. Service Presentation – CHS – Podiatry Service	verbal	Sam Leak
10.55	12. Break		
11.10	13. Step Up to Great Update (Quarter 2)	I	David Williams
11.15	14. Group Update (Joint Working Group Highlight Report 13 November 2023)	J	David Williams
11.20	15. East Midlands Alliance Common Board Quarterly Report	K	David Williams
11.25	16. Leicester, Leicestershire and Rutland LeDeR Annual Report 2023	L	David Williams
Quality Safety and Compliance			
11.30	17. Quality and Safety Committee Highlight Report – 31 October 2023	M	Josie Spencer
11.35	18. Care Quality Commission (CQC) Update	N	Anne Scott
11.45	19. Safe Staffing Monthly Report - August and September 2023	O	Anne Scott
11.50	20. Patient Safety Incident and Serious Incident Learning Assurance Report	P	Anne Scott
11.55	21. Annual Flu Plan	Q	Anne Scott
12.00	22. Sexual Safety Annual Report 2022-23	R	Anne Scott



People and Culture				
12.10	23. People & Culture Committee Highlight Report - 31 October 2023	S		Ruth Marchington
12.15	24. Patient and Carer Experience and Involvement Annual Report 2022-23	T		Anne Scott
12.20	25. Gender Pay Gap (annual)	U		Dan Norbury
Finance and Performance				
12.30	26. Finance and Performance Committee Highlight Report – 31 October 2023	V		Alexander Carpenter
12.35	27. Finance Monthly Report – Month 7	W		Sharon Murphy
12.45	28. Performance Report – Month 7	X		Sharon Murphy
12.55	29. Charitable Funds Committee Highlight Report - 27 September 2023	Y		Crishni Waring
	30. Review of risk – any further risks as a result of board discussion?	verbal		Chair
	31. Any other urgent business	verbal		Chair
	32. Papers/updates not received in line with the work plan:	verbal		Chair
	<ul style="list-style-type: none"> • Safeguarding Annual Report (deferred to January) • Learning from Deaths Q2 Report (deferred to January) 			
	33. Public questions on agenda items	verbal		Chair
1.00	34. Date of next public meeting: 30th January 2024			Chair

