

TRUST BOARD 28<sup>th</sup> November 2023
MATTERS ARISING FROM THE PUBLIC TRUST BOARD MEETING HELD 26<sup>th</sup> September 2023

All actions raised at the Trust Board will be included on this Matters Arising action log. This will be kept and updated by the Deputy Trust Secretary. Items will remain on the list until the action is complete and there is evidence to demonstrate it. Each month a list of matters arising will be provided with the Board papers, for report under this item. The list will not include where evidence has been provided (and therefore can be closed). Red = incomplete, amber = in progress, green = complete

Action No	Meeting date and minute ref	Action/issue	Lead	Due date	Outcome/evidence - actions are not considered complete without evidence
971	26/09/23 TB/23/138	Update to ARC and QSC ToR to be received at November Public Trust Board agenda.	Kate Dyer	20 <sup>th</sup> November 2023	Both the ARC and QSC ToR have been updated and will be taken to the respective committees in December for sign off.
972	26/09/23 TB/23/140	Fit and Proper Person Requirement (FPPR) for Directors Annual Self Declaration: 1. brief update at October Board Development Workshop.  2. further detail required in a subsequent Board Development Workshop	Sarah Willis  Sarah Willis	1. 16 <sup>th</sup> October 2023  2. 15 <sup>th</sup> April 2024	Update given at 24.10.23 Board Development workshop  Item added to 23.04.24 Board Development programme agenda
973	26/09/23 TB/23/160	Safeguarding Annual report - deferred to November Trust Board meeting. Further deferred to January Trust Board meeting	Anne Scott	20 <sup>th</sup> November 2023  22 <sup>nd</sup> January 2024	Item on 28.11.23 Public TB agenda.  Item on 30.01.23 Public TB agenda.
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