

3As Highlight Report					
Meeting: Quality and Safety Committee (QSC)					
Date: 31 st October					
Quorate: Yes					
Agenda Item:	Reference:	Lead:	Description:	QST Reference:	ORR Reference:
ALERT:					
Alert to matters that need the Board's attention or action, e.g., an area of non-compliance, safety or a threat to the Trust's strategy					
ADVISE:					
Advise the Board of areas subject to on-going monitoring or development or where there is negative assurance					
5	Estates position	Paul Sheldon	QSC was briefed on the work of Estates and Medical Equipment Committee (EMEC), and the improvement in compliance that had been achieved since the estates function was brought in house 12 months ago. EMEC reports to the Finance and Performance Committee, however it was felt that given the ongoing issues regular reporting the QSC would give additional assurance in the future. The schedule of reporting has yet to be agreed.		
7	Quality Forum (QF)	Anne Scott	<p>Reports for August and September were received, the significant breadth of the remit of the QF was noted. Whilst there remained challenges improvements were noted:</p> <ul style="list-style-type: none"> • the closure of significant incidents • improvements in the student feedback process • improvements in the medicines management improvement plan now showing no areas as rated red. • there are ongoing improvements in the nutrition and hydration work. <p>Finally, there is further work required around the complaints response time which is currently reported as 64% responded to by the 40 working days standard.</p> <p>The number of Ambers on the report was noted and rationale discussed noted to be part of ongoing work required within level 2 / 3 committees to gain appropriate assurances in order to affect the RAG ratings positively or not.</p>		59
11	BRIGID		QSC were updated on the ongoing work to resolve the multi-faceted issue around the use of the BRIGID handheld device to record patient observations. Whilst this work is ongoing		83

			there was previously an issue of patients having observations being recorded both via BRIGID and on papers as the mitigation action if BRIGID failed. However, this has been subject to an executive discussion and through CRG it has been agreed to adopt a safer approach in some ward areas to use paper only whilst a longer-term solution is being developed. QSC will be kept updated on progress at the next meeting.		
16	Safe Staffing	Anne Scott	The monthly report was received August. From a safety and quality perspective QSC remained concerned about: <ul style="list-style-type: none"> • The level of Registered Nurse vacancies • Training compliance in some areas including bank staff compliance. QSC were advised these areas were being addressed via the People and Culture Committee -see PCC highlight report.		86,92,94
ASSURE:					
Inform the Board where positive assurance has been received					
13	Controlled Drugs Accountable Officer Annual Report	Dr Saquib Muhammed	Full assurance was received. QSC asked for comparative data to be added to next year's report.		
15	Sexual Safety Annual Report	Anne Scott	Full assurance was received		
CELEBRATING OUTSTANDING:					
Share any practice, innovation or action that the Committee considers to be outstanding					
9	Mental Health Act Delivery Group	Dr Saquib Muhammed	It was noted the compliance level for doctors undertaking Mental Health Act training was 90% for the first time.		
18	Freedom to Speak Up (FTSU)	Pauline Lewitt / Chris Moyo	QSC received the 2023/24 Quarter 1 report and whilst there is more to do was pleased to see the continuous improvements being made.		

Report Author – Josie Spencer Non-Executive Chair Quality and Safety Committee