

3As Highlight Report					
Meeting Name: Quality and Safety Committee					
Date: 19 th December 2024					
Quorate: Yes					
Policies & expiry date: None noted					
Agenda Item:	Reference:	Lead:	Description:	ORR Reference:	Directorate Risk Register Reference:
ALERT:					
Alert to matters that need the Board's attention or action, e.g., an area of non-compliance, safety, or a threat to the Trust's strategy					
8	Mental Health Act Delivery Group	Dr Bhanu Chadalavada	A verbal update was given. This means the Committee has not received a written update since June 2023. Dr Bhanu Chadalavada agreed that written reports for the months when there had been a verbal update will be provided for the February 2024 meeting.		
19	Safe Staffing monthly report (not appended as the Board will receive this report in full in January)	Anne Scott	The Committee received the Safe Staffing report for October 2023. The Committee remains concerned that despite the Trusts targets for recruitment appearing to be on track the vacancy rate for RN remains at an average of 26.4% and HCSW remain at an average of 26.2%. The chair of the People and Culture Committee (PCC) was asked to discuss at the following PCC meeting how the targets in the Workforce and Recruitment Plan were derived (see PCC 3As highlight report). It was noted that the Trust commenced its second establishment review process in October 2023, to be completed in the new year.	86,94	
ADVISE:					
Advise the Board of areas subject to on-going monitoring or development or where there is negative assurance					
6	Quality Forum (QF)	Anne Scott	Reports for October and November were received, the significant breadth of the remit of the QF was once again noted. Whilst there remained challenges the following improvements were noted: <ul style="list-style-type: none"> • Patient Safety Incident Response Framework (PSIRF) • Improvements in the timeliness of Directorate investigations and action plans However, there were a number of risk based deep dives identified to be scheduled into the Committee forward planner: <ul style="list-style-type: none"> • Transferring care safely 		

			<ul style="list-style-type: none"> • End of life care – including a review of the outcome of the national audit • Suicide prevention 		
7	Safeguarding Committee	Anne Scott	The Trust has continued to support the attendance at the Safeguarding Strategy meetings as prescribed by Working Together to Safeguard Children (WTSC) (2018) for those cases of children aged 11+ who are no longer served by a school nursing service in Leicestershire and Rutland. Whilst a long-term solution is found Public Health, the ICB and Local Authorities (County and Rutland) the Trust has agreed to continue to provide this service until the end of March 2024.		
13	Accountability Framework meeting - proposal	Jean Knight	It was agreed that the Accountability Framework (AF) meeting will now report to the Quality and Safety committee. The implementation of the AF will mean that the Access Group will escalate to the AF meetings any issues with the oversight and scrutiny of LPT's waiting list management processes	75,91,92	
14	Harm waits update	James Mullins	Progress was given on the Reducing harm whilst waiting work. After a workshop in October three key areas of improvement were identified: <ul style="list-style-type: none"> • Strengthen Governance • Psychological Safety for staff • Policy review There is a further workshop planned for January 2024	75,91,92	
ASSURE:					
Inform the Board where positive assurance has been received					
5	Organisational Risk Register	Kate Dyer	Whilst there was no movement reported this month, and risks 86 & 94 relating to workforce remain high at 16 respectively, the committee were assured that the risk management process was robust.	86, 94	
16	Ligature report Q2 2023-24	Anne Scott	The Committee was assured that in the light of the recruitment of the Self-Harm Reduction and Suicide Prevention Lead A new group has been developed (Trust wide Suicide Prevention and Self-harm group) to review and develop a workplan to address non fixed ligatures.		
CELEBRATING OUTSTANDING:					
Share any practice, innovation, or action that the Committee considers to be outstanding					
9	Health and Safety Committee	Jean Knight	The fire inspection work at St Lukes has been completed and has been audited as broadly compliant – which is best practice.		

Report Author – Josie Spencer Non-Executive Chair Quality and Safety Committee