

TRUST BOARD 26<sup>th</sup> March 2024
MATTERS ARISING FROM THE PUBLIC TRUST BOARD MEETING HELD 30<sup>th</sup> January 2024

All actions raised at the Trust Board will be included on this Matters Arising action log. This will be kept and updated by the Deputy Trust Secretary. Items will remain on the list until the action is complete and there is evidence to demonstrate it. Each month a list of matters arising will be provided with the Board papers, for report under this item. The list will not include where evidence has been provided (and therefore can be closed). Red = incomplete, amber = in progress, green = complete

Meeting date and minute ref	Action/issue	Lead	Due date	Outcome/evidence - actions are not considered complete without evidence
TB/24/005	Declarations of Interest report: to reflect additional NED role for Josie Spencer	Kate Dyer	18.03.24	Report updated – confirmed 05.02.24
TB/24/011	Organisational Risk Register: ORR to reflect updates discussed.	Kate Dyer	18.03.24	Updates actioned
TB/24/017	CQC Update: People’s Council involvement in supporting the 15 Steps Programme to be confirmed	Anne Scott (Emma Wallis)	18.03.24	Confirmed that patient representation is part of the 15 steps and accreditation programme - which includes members from the Peoples Council.
TB/24/018	Safeguarding Annual Report: Quality Committee name change to be reflected within governance structure chart and body of report.	Anne Scott (Emma Wallis)	18.03.24	For the period of the Report presented, the committee was still known as Quality Assurance Committee. Confirmed this would be changed to Quality and Safety Committee for future reporting periods
TB/24/022	Learning from Deaths next quarterly report will describe the data review that has taken place.	Bhanu Chadalavada	18.03.24	BC confirmed report will contain this detail.