

| Role | Ward Assistant |
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| Purpose | To support ward staff in providing care for patients |
| Base | St Mary's Hospital Melton Mowbray, Dalgliesh Ward |
| Hours | 2-3 hours a week (for at least 6 months) |
| Reports to | Ward Manager – Lisa Farmer Housekeeper – Jacqueline King |
| Benefits of this volunteer activity | <ul style="list-style-type: none"> • Supports patients to develop their health, well-being and recovery. • Opportunity to gain experience as well as new skills and knowledge. • Opportunity to spend time doing something you can feel proud of. • Improve your confidence. • Opportunity to meet new people. • References will be given to volunteers about their time in their placement. |
| Key tasks | <p>Tasks may include the following:</p> <ul style="list-style-type: none"> • Filling up water jugs and giving to the patients, taking the tea trolley round to the patients • Assisting with patient's lunches, help with cutting up food and clearing away • Conversing and sitting with the patients • Taking part in activities with patients, such as jigsaws, games and reading to the patients |
| Exclusions | <p>Volunteers are not expected to be involved in any of the following:</p> <ul style="list-style-type: none"> • Moving and handling of patients • Patients personal care |
| Person Specification and Requirements | <ul style="list-style-type: none"> • Good communication skills • Able to follow instructions • Friendly and personable • Punctual and reliable • Able to work independently and as part of a team • Comfortable working in a fast-paced environment • Understanding of need for confidentiality • Commitment to uphold trust core values and NHS policies |

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| <p>Training and Support Needs</p> | <ul style="list-style-type: none"> • Information Governance • Health and Safety • Infection Prevention and Control • Use of Personal Protective Equipment (PPE) (if required for the role) • Confidentiality • Safeguarding • Equality and Diversity • Local trust induction and orientation • Any other mandatory training as specific by the trust <p>A standard/enhanced DBS is required for this role. This is processed free of charge for volunteers.</p> |
| <p>COVID-19 Guidance</p> | <ul style="list-style-type: none"> • In line with current Government and Leicestershire Partnership Trust advice. |