

Public Trust Board 27 May 2025

Chair's Report

Purpose of the Report

This is a regular report for information and accountability, summarising Chair and Non-Executive Director (NED) activities and key events relating to the Well-Led framework for the period April-May. Activities relating to formal Committees of the Board are reported through custom reports.

Analysis of the issue

Fit and Proper Person Test

Significant progress has been made on the required checks for Board members. Chair and Remuneration Committee review and sign off meetings have been scheduled to enable submission by the 27 June deadline.

Chair/NED Appraisals, Recruitment and Succession Planning

NED appraisals will be taking place throughout May and June 2025. The Chair appraisal process is underway in readiness for submission to NHSE by 30 June.

Hetal Parmar has been reappointed as NED and Audit Chair for a further three years from 1 June. We also welcome Melanie Hall to LPT as an Associate NED from 1 May 2025 and NED from 1 June 2025. Melanie is currently a NED at NHFT and will continue in that role during 2025. She replaces Alexander Carpenter whose term ends on 31 May 2025. We take this opportunity to thank Alexander for his positive contribution and support to LPT during his tenure.

Following his successful selection for the Aspirant Chairs programme, Faisal Hussain attended module one of the programme and had the opportunity to engage in various other

developmental activities, including deputising for the Chair at Regional Chairs Briefings and NHS Confed's Mental Health Chairs meetings.

Board Development

We had both an LPT and Joint Board Development Workshop on 29 April. The LPT session provided an opportunity for exploring the current NHS context and medium to long term financial planning. Board members also considered the process for refreshing LPT's Well-Led evidence and reviewed the Board Assurance Framework and the Board's risk appetite for 2025/26.

The joint session provided the opportunity for NHFT and LPT Board members to consider further the Insightful Provider Board self-assessment and receive an update on the CQC State of Care report and its implications for both Trusts. The Boards also discussed the governance and practical arrangements for Group Public Board meetings, including the inaugural meeting planned for 29 May 2025.

Working with Partners and Stakeholders

There have been many opportunities for System/ Group collaboration and learning from other organisations through:

- A Group Together Against Racism event
- University Associate Status discussions with Group Director of Strategy and Partnerships
- Meetings with NHFT colleagues
- Meetings with Chairs including ICB and UHL.

Public, Patient and Staff Engagement

Boardwalks and other Chair/ NED engagement activities in the period include attending/visiting:

- REACH EID Celebration event
- Boardwalk: Audiology
- Boardwalk: St Lukes Ward 3
- Boardwalk: Mill Lodge

All relevant meetings, events and visits for the period are detailed in Appendix A.

Proposal

The Board of Directors is invited to highlight any areas for discussion or clarification.

Decision required – Please indicate:

Briefing – no decision required	Y
Discussion – no decision required	
Decision required – detail below	

Governance table

For Board and Board Committees:	Trust Board May 2025	
Paper sponsored by:	Crishni Waring, Chair	
Paper authored by:	Sinead Ellis-Austin, Crishni Waring	
Date submitted:	19 May 2025	
State which Board Committee or other forum within the Trust's governance structure, if any, have previously considered the report/this issue and the date of the relevant meeting(s):	N/A	
If considered elsewhere, state the level of assurance gained by the Board Committee or other forum i.e., assured/ partially assured / not assured:	N/A	
State whether this is a 'one off' report or, if not, when an update report will be provided for the purposes of corporate Agenda planning	One off	
LPT strategic alignment:	T - Technology	
	H – Healthy Communities	
	R - Responsive	Yes
	I – Including Everyone	Yes
	V – Valuing our People	Yes
	E – Efficient & Effective	Yes
CRR/BAF considerations (<i>list risk number and title of risk</i>):	N/A	
Is the decision required consistent with LPT's risk appetite:	N/A	
False and misleading information (FOMI) considerations:	None	
Positive confirmation that the content does not risk the safety of patients or the public	Yes	
Equality considerations:	Incorporated in approach to recruitment and other activities	

Appendix A

Non-Executive Attendee(s)	Date	Event/Meeting	Internal/External to the Trust (I/E)
Chair	01/04/2025	UHN/UHL Chair	E
Manjit Darby	02/04/2025	Leadership meeting university students	E
Chair	03/04/2025	Trust Board Agenda setting	I
Faisal Hussain	03/04/2025	Mental Health Chairs Weekly Conf Call	E
Chair	04/04/2025	Joint CYP Director Interviews	I
Chair	07/04/2025	NHSE Director of Strategic Transformation	E
Chair	08/04/2025	UHL/UHN/LLR ICB/Northants ICB Chairs	E
Chair	08/04/2025	System Planning (Northants & LLR)	E
Josie Spencer	08/04/2025	Meeting with NHFT QSC Chair	E
Josie Spencer	08/04/2025	FTSU Guardians meeting	I
Faisal Hussain	09/04/2025	Boardwalk: St Lukes Ward 3	I
Chair	10/04/2025	CEO Appraisal	I
Manjit Darby	10/04/2025	REACH EID celebration event	I
Josie Spencer	10/04/2025	Meeting with NHFT SID	E
Elizabeth Anderson	10/04/2025	Speech and Language Therapy Children's Services: Early Support for Every Child (ELSEC)	I
Faisal Hussain	10/04/2025	REACH Network Event	I
Chair	14/04/2025	Director of Governance & Risk	I
Chair/NEDs	14/04/2025	NEDs Catch Up	I
Faisal Hussain	15/04/2025	Aspirant Chair Talent Programme	E
Faisal Hussain	17/04/2025	Mental Health Chairs Weekly Conference Call	E
Chair, Hetal Parmar, Alexander Carpenter	17/04/2025	Together Against Racism Event	I/E
Chair	17/04/2025	LPT/NHFT Deputy Chairs meeting	I/E
Chair	22/04/2025	Joint Corporate Governance meeting (NHFT/LPT) with CEO	I/E
Josie Spencer	22/04/2025	Board Walk: Audiology	I
Hetal Parmar	25/04/2025	Board Walk: Mill Lodge	I
Faisal Hussain	28/04/2025	Midlands Chairs Briefing with Regional NHSE Director	E
Chair/NEDs	29/04/2025	Joint Board Development Workshop	I/E
Faisal Hussain	30/04/2025	Aspirant Chair Talent Programme	E
Elizabeth Anderson	30/04/2025	University Associate Status: Meeting with Medical Director	I
Chair	01/05/2025	Director of Corporate Governance	I

Non-Executive Attendee(s)	Date	Event/Meeting	Internal/External to the Trust (I/E)
Chair	01/05/2025	Trust Board Agenda setting	I
Chair	06/05/2025	CEO Meeting	I
Chair	06/05/2025	NHSE Director of Strategic Transformation	E
Chair	06/05/2025	Regional People Board	E
Chair	06/05/2025	LPT/NHFT Deputy Chairs meeting	I/E
Chair/NEDs	12/05/2025	LPT NED Catch Up	E
Chair	13/05/2025	UHN/UHL Chair	E
Chair	13/05/2025	UHL/UHN/LLR ICB/Northants ICB Chairs	E
Josie Spencer	13/05/2025	FTSU Guardians meeting	I
Josie Spencer	13/05/2025	Meeting with Melanie Hall as NHFT SID	I/E
Chair/Josie Spencer	16/05/2025	Chair Appraisal	I
Melanie Hall	16/05/2025	Induction with Manjit Darby	I
Melanie Hall	16/05/2025	Induction with Hetal Parmar	I
Melanie Hall	19/05/2025	Induction with Community Services Executive Director	I
Melanie Hall	19/05/2025	Induction with Group Strategy Director	I
Chair	21/05/2025	Speaker at NHS Providers Governance Conference	E
Chair	22/05/2025*	NED Appraisal – Alexander Carpenter	I
Chair	22/05/2025*	Director of Corporate Governance	I
Melanie Hall	22/05/2025*	Finance & Performance Committee agenda review meeting	I
Melanie Hall	22/05/2025*	Induction with Mental Health Executive Director	I
Melanie Hall	22/05/2025*	Induction with Medical Director	I
Melanie Hall	22/05/2025*	Induction with Director of Corporate Governance	I
Melanie Hall	22/05/2025*	Induction with Interim Director of FYPCLDA	I
Melanie Hall	22/05/2025*	Induction with Group Finance Director	I
Faisal Hussain	27/05/2025*	Aspirant Chair Talent Programme	E
Faisal Hussain	29/05/2025*	Mental Health Chairs Weekly Conference Call	E
Melanie Hall	30/05/2025*	Induction with Faisal Hussain	I
Melanie Hall	30/05/2025*	Induction with Liz Anderson	I
Melanie Hall	30/05/2025*	Induction with Interim Chief Nurse	I

*Planned at time of writing

Abbreviations:

CEO = Chief Executive Officer

FYPCLDA = Families, young people and childrens, learning disabilities and autism services

ICB = Integrated Care Board

ICS = Integrated Care System

LLR = Leicester, Leicestershire & Rutland

NHFT = Northamptonshire Healthcare NHS Foundation Trust

NHSE = NHS England

REACH = Race, Ethnicity and Cultural Heritage

SID = Senior Independent Director

UHL = University Hospitals of Leicester

UHN = University Hospitals of Northamptonshire

UoL = University of Leicester