



Role	Book Trolley Volunteer
Purpose	<p>To take a book trolley around the wards within Bennion Centre.</p> <p>This role helps reduce isolation, supports recovery, and provides meaningful activity for patients during their stay</p>
Base	The Bennion Centre has two mental health wards for older people (MHSOP) which the volunteer can access
Hours	One session per week approx. 2 – 2.5 hours
Reports to	Nurse in charge on the wards
Benefits of this volunteer activity	<ul style="list-style-type: none"><li>• Supports patients to develop their health, well-being and recovery</li><li>• Opportunity to gain experience as well as new skills and knowledge</li><li>• Opportunity to spend time doing something you can feel proud of</li><li>• Improve your confidence</li><li>• Opportunity to meet new people</li><li>• References will be given to volunteers about their time in their placement</li></ul>
Exclusions	<p><b>Volunteers are not expected to be involved in any of the following:</b></p> <ul style="list-style-type: none"><li>• Moving and handling of patients</li><li>• Patients personal care</li></ul>
Key tasks	<p>Tasks may include the following:</p> <p>Take a selection of books around the ward on a trolley, and collect once they have finished reading</p> <p>Regular cleaning and disinfecting of books and the books trolley</p> <p>Maintain a stock of donated books in the store cupboard and when necessary work with Supervisor to advertise for books</p> <p>Volunteers should report any concerns about patient safety or wellbeing to the nurse in charge</p> <p>Volunteers must maintain appropriate boundaries and not share personal contact details or engage outside the role.</p> <p>Volunteers are expected to treat all patients, visitors and staff with dignity and respect, promoting equality and inclusion at all times</p>

Commented [RS1]: Have we spoken to FYPC?



July 26

	<p>Volunteers must not share or record any personal or clinical information about patients and must follow confidentiality policies at all times</p>
<p>Person Specification and Requirements</p>	<ul style="list-style-type: none"><li>• Age 18+ is a requirement for this role.</li><li>• Some experience and knowledge of mental health is required for this role</li><li>• Good communication skills</li><li>• Able to follow instructions</li><li>• Willingness to help and work to time targets</li><li>• Punctual and reliable</li><li>• Enthusiasm for working with people and supporting them to improve their well-being and recovery</li><li>• Able to work independently and as part of a team</li><li>• Comfortable working in a fast-paced environment</li><li>• Commitment to uphold trust core values and NHS policies</li></ul>
<p>Training and Support Needs</p>	<ul style="list-style-type: none"><li>• Trust Mandatory Training – all training must be kept in date</li><li>• Local trust induction and orientation</li><li>• Any other mandatory training as specific by the trust</li></ul> <p>An enhanced DBS is required for this role. This is processed free of charge for volunteers.</p>