

Role	ArtSpace Group Volunteer
Purpose	To support: - Welcome service users to the group then make them tea & coffee + offer biscuits. - Support the delivery of the group which provides artistic opportunities to out-patient mental health services users. - Engage with participants and encourage them to participate fully in sessions. - Support staff with setting up and clearing up of the group and in maintain our storage space.
Base	The Attenborough Arts Centre Lancaster Road Leicester LE1 7HA
Hours	Wednesday afternoons 2 – 4pm.
Reports to	Tim Sayers Arts in Mental Health Co-ordinator
Benefits of this volunteer activity	• Opportunity to gain experience as well as new skills and knowledge. • Opportunity to spend time doing something you can feel proud of. • Opportunity to meet wonderful people. • References will be available to volunteers following involvement with the placement.
Exclusions	Volunteers are not expected to be involved in any of the following: • Moving and handling of patients • Patients personal care
Key tasks	Tasks may include the following: • Making tea & coffee • Support service users in developing their artistic talents. • Assist with supporting participants within the group. • Help with setting up and clearing up after the group. • Help with maintaining storage space.

Person Specification and Requirements	• Good communication skills. • Able to follow instructions. • Enthusiasm for working with people. • Able to work as part of a team. • Commitment to uphold trust core values and NHS policies
Training and Support Needs	• Trust Mandatory Training – all training must be kept in date • Local trust induction and orientation • Any other mandatory training as specific by the trust An enhanced DBS is required for this role. This is processed free of charge for volunteers.